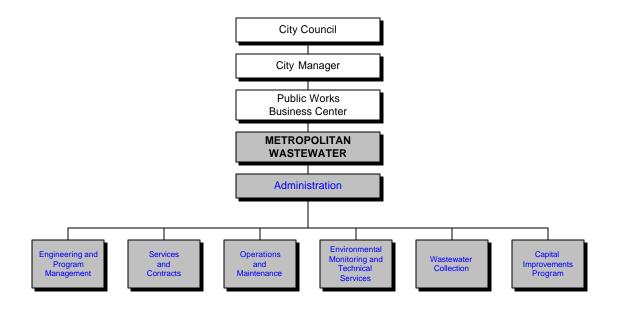
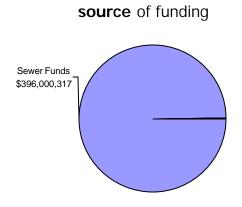
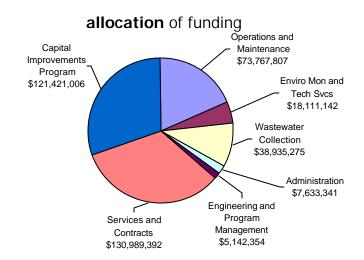
#### mission statement

To provide the public with a safe and efficient regional sewerage system that protects our ocean water quality, supplements our limited water supply and meets federal standards, at the lowest possible cost.

web address: http://www.ci.san-diego.ca.us/mwwd







metropolitan v			
	FY 1999	FY 2000	FY 2001
	ACTUAL	BUDGET	PROPOSED
Positions	907.28	883.60	922.08
Personnel Expense	\$ 48,379,824	\$ 53,816,479	\$ 60,378,252
Non-Personnel Expense	503,601,837	425,572,726	335,622,065
TOTAL	\$551,981,661	\$479,389,205	\$ 396,000,317

The Metropolitan Wastewater Department's work with Tijuana wastewater agencies was recognized with a "National Environmental **Achievement** Award" in the category of public service from the Association of Metropolitan Sewerage Agencies (AMSA).

department staffing	FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
acpaitment staming			
SEWER FUND 41509			
Administration	21.78	21.60	40.58
Engineering and Program Management	15.00	36.00	32.00
Services and Contracts	74.00	76.00	56.42
Engineering and Water Reclamation	13.50	0.00	0.00
Operations and Maintenance	298.50	282.00	313.50
Enviro. Monitoring and Technical Serv	97.00	98.00	106.00
CIP/Metro New Construction	60.50	47.00	45.00
TOTAL	580.28	560.60	593.50
SEWER FUND 41506			
Services and Contracts	-	-	8.58
Operations and Maintenance	43.00	33.00	30.00
Enviro. Monitoring and Technical Serv	52.00	52.00	52.00
Wastewater Collection	232.00	238.00	238.00
TOTAL	327.00	323.00	328.58
TOTAL SEWER FUNDS			
Total Operating Expense	846.78	836.60	877.08
Total Capital Improvements Program	60.50	47.00	45.00
TOTAL	907.28	883.60	922.08

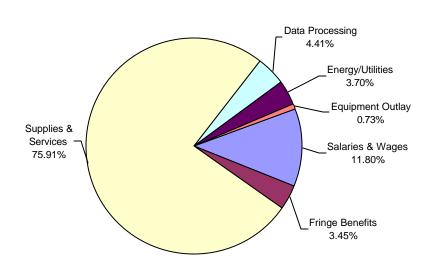
Officials from the **United States** and Mexico recently dedicated the South Bay Ocean Outfall. The nearly fourmile underwater outfall transports treated wastewater from the United States International Boundary and Water Commission's International Wastewater Treatment Plant.

	FY 1999	FY 2000	FY 2001
	ACTUAL	BUDGET	PROPOSED
department expenditures			
aopai illioni expenditares			
SEWER FUND 41509			
Administration	\$ 2,106,388	\$ 2,442,315	\$ 7,633,341
	+ ,,	5,153,751	5,142,354
Engineering and Program Management	2,584,237		•
Services and Contracts	67,298,114	87,522,252	97,095,189
Engineering and Water Reclamation	1,975,354	-	
Operations and Maintenance	50,696,955	74,070,886	66,814,862
Enviro. Monitoring and Technical Serv	9,315,897	12,163,770	12,498,165
CIP/Metro Construction	60,368,820	23,616,841	15,486,488
CIP/Metro New Construction	185,160,654	91,437,844	47,748,110
TOTAL	\$ 379,506,419	\$296,407,659	\$ 252,418,509
	+,,	+, - ,	, ,
SEWER FUND 41506			
Services and Contracts	\$ -	\$ -	\$ 33,894,203
Operations and Maintenance	6,054,491	6,739,008	6,952,945
Enviro. Monitoring and Technical Serv	4,620,956	5,342,222	5,612,977
Wastewater Collection	53,279,860	69,813,347	38,935,275
CIP/Muni Construction	108,519,935	101,086,969	58,186,408
TOTAL	\$ 172,475,242	\$ 182,981,546	\$ 143,581,808
TOTAL	ψ 172,475,242	\$ 102,301,340	φ 143,301,000
TOTAL SEWER FUNDS			
Total Operating Expense	\$ 197,932,252	\$ 263,247,551	\$ 274,579,311
Total Capital Improvements Program	354,049,409	216,141,654	121,421,006
TOTAL	\$551,981,661	\$479,389,205	\$ 396,000,317

# expenditures by category

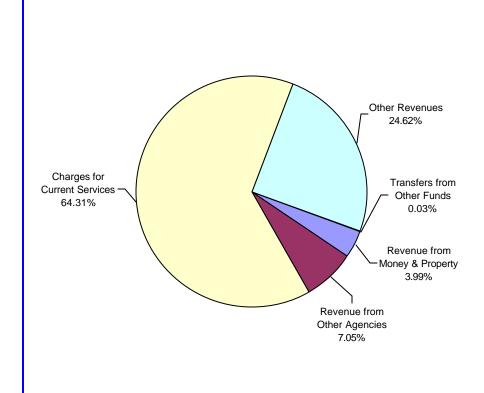
	FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
PERSONNEL			
Salaries & Wages	\$ 37,604,886	\$ 41,534,531 <b>\$</b>	46,718,312
Fringe Benefits	10,774,938	12,281,948	13,659,940
SUBTOTAL PERSONNEL	\$ 48,379,824	\$ 53,816,479 \$	60,378,252
NON-PERSONNEL			
Supplies & Services	\$ 475,155,104	\$ 395,420,625 \$	300,620,863
Data Processing	14,126,222	12,944,804	17,451,818
Energy/Utilities	12,165,096	14,492,029	14,671,770
Equipment Outlay	2,155,415	2,715,268	2,877,614
SUBTOTAL NON-PERSONNEL	\$ 503,601,837	\$ 425,572,726 <b>\$</b>	335,622,065
TOTAL	\$ 551,981,661	\$ 479,389,205 <b>\$</b>	396,000,317

# FY 2001



# revenue generated by category

		FY 1999		FY 2000	FY 2001
		ACTUAL		BUDGET	PROPOSED
Fines, Forfeitures & Penalties	\$	1,208	\$	1,400	\$ -
Revenue from Money & Property	16	5,187,409		14,524,000	14,524,000
Revenue from Other Agencies	26	5,928,120		56,597,555	25,703,407
Charges for Current Services	216	6,664,166	2	234,604,413	234,296,900
Other Revenues	99	9,559,352	•	177,211,721	89,686,734
Transfers from Other Funds	6	5,933,383		211,000	111,000
TOTAL	\$ 366	6,273,638	\$ 4	483,150,089	\$ 364,322,041



Administration, Fund - 41509

administration division summary							
		FY 1999		FY 2000		FY 2001	
		ACTUAL		BUDGET		PROPOSED	
Positions		21.78		21.60		40.58	
Personnel Expense	\$	1,485,271	\$	1,416,292	\$	2,904,499	
Non-Personnel Expense		621,117		1,026,023		4,728,842	
TOTAL	\$	2,106,388	\$	2,442,315	\$	7,633,341	

<b>division</b> staffing	FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
Department Administration	4.78	4.60	5.58
Public Information and Graphics	4.00	4.00	4.00
Health, Safety and Training	13.00	13.00	12.00
Information Technology Mgmt	0.00	0.00	16.00
Strategic Planning	 0.00	 0.00	3.00
TOTAL	21.78	21.60	40.58
division expenditures			
Department Administration	\$ 827,692	\$ 1,078,902	\$ 826,320
Public Information and Graphics	385,711	379,801	397,954
Health, Safety and Training	892,985	983,612	946,968
Information Technology Mgmt	-	-	5,167,398
Strategic Planning	 <u> </u>	 	294,701
TOTAL	\$ 2,106,388	\$ 2,442,315	\$ 7,633,341

# significant budget adjustments

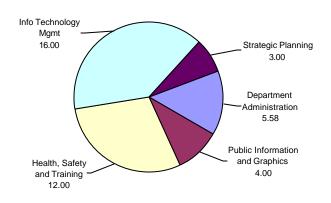
	POSITIONS	COST
Personnel expense adjustments <sup>(1)</sup>	0.00	\$147,000
Transfer of Information Systems staffing and support from Services and Contracts, Fund 41509	12.00	\$3,788,000
Automated support for department and Citywide information systems	0.00	\$1,122,000
Staffing and support for Information Technology Management	4.00	\$320,000
Staffing and support for department Competition Program	2.00	\$226,000
Transfer of staffing from Engineering and Program Management	1.00	\$69,000
Staffing and support for Sewer/Water Infrastructure Management (SWIM)	1.00	\$68,000
Contractual services	0.00	(\$400,000)
Transfer of staffing to Environmental Monitoring and Technical Services, Fund 41509 for Research and		
Development Program	(1.00)	(\$70,000)
Supplies and services	0.00	(\$59,000)
Onetime expenses	0.00	(\$15,000)
Deputy City Manager reallocation	(0.02)	(\$3,000)
Motive equipment assignment and usage charges	0.00	(\$1,000)

<sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

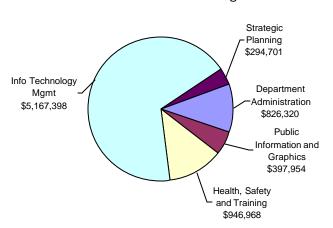
Administration, Fund - 41509

#### division allocation

#### allocation of positions



#### allocation of funding



#### performance measures

# department administration

#### **Department Administration**

To effectively administer the operations of the department so that the mission and objectives are met, including the implementation of the department's Capital Improvements Program, permitting and regulatory requirements, and court ordered schedules 100% of the time.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input <sup>(1)</sup>	\$631,390	\$629,652	\$578,758	\$726,600
Output				
# of department employees	936.78	907.28	883.60	922.08
Internal Outcome				
% of department objectives met	100%	100%	100%	100%
External Outcome				
Insure that the sewerage system has the capacity to serve all users, meets permitting				
and regulatory requirements, as well as court-ordered schedules 100% of the time	100%	100%	100%	100%
Efficiency				
Average administrative cost per employee	\$674	\$694	\$655	\$788

<sup>(1)</sup> Excludes Five-Year Waiver costs.

Administration, Fund - 41509

#### performance measures

# public information and graphics

#### **Public Information**

To provide public outreach and work with community leaders, the media, elected officials and others to facilitate the successful completion and cost effective operation of all Metropolitan Wastewater capital improvement projects 100% of the time.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$219,497	\$255,417	\$250,356	\$230,761
Output				
# of capital improvement projects	72	80	78	61
Internal Outcome				
Gain community support to allow for the				
construction of 100% of projects	100%	100%	100%	100%
External Outcome				
To provide public relations and graphics support to facilitate cost-effective operation of the Metropolitan Wastewater System and construction of mandated improvements to				
the system 100% of the time	100%	100%	100%	100%
Efficiency				
Average public information support cost to				
capital improvement project	\$3,049	\$3,193	\$3,210	\$3,783

information technology management

#### **Information Systems Management**

To provide technical support for department-wide information systems, including user assistance, system installation, setup and troubleshooting and to provide administrative guidance for department-wide information systems, including policies, procedures and annual budget preparation and research, evaluation and recommendation of new systems or technologies.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$367,200	\$446,400	\$666,000	\$682,500
Output				
# of department PC systems supported	1,350	1,200	1,200	1,250
Internal Outcome				
% of Information Systems projects				
completed within schedule and budget	85%	85%	90%	90%
External Outcome				
% of actual expenditures compared to				
budget projections	86%	95%	98%	95%
Efficiency				
Average cost per PC system supported	\$272	\$372	\$555	\$546

Administration, Fund - 41509

#### performance measures

# strategic planning

#### **Strategic Planning**

To manage and support the department's strategic planning and performance measurement activities by providing the Pay for Performance Program Report, the annual update of the Strategic Business Plan Report and the Quarterly Management Indicator Reports.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	N/A	N/A	N/A	\$294,701
Output				
# of performance reports prepared annually	N/A	N/A	N/A	6
Internal Outcome				
% of performance reports prepared on or				
before the due date	N/A	N/A	N/A	100%
External Outcome				
% of activities enabling the attainment of				
current business goals	N/A	N/A	N/A	100%
Efficiency				
Average cost per performance report				
prepared	N/A	N/A	N/A	\$49,117

Administration, Fund - 41509

#### description and salary schedule

# department administration

This section manages and directs the Metropolitan Wastewater Department and serves as a liaison with local, state and federal agencies.

CLASS		POSITION YE	ARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1876	Executive Secretary	1.30	1.29	\$ 43,586	\$	56,225
1879	Senior Clerk/Typist	1.00	1.00	36,878		36,878
2153	Deputy City Manager	0.30	0.29	135,386		39,262
2267	MWWD Director	1.00	1.00	122,770		122,770
2270	Program Manager	0.00	1.00	84,078		84,078
2276	Asst MWWD Director	1.00	1.00	103,107		103,107
	Overtime Budgeted					3,074
	TOTAL	4.60	5.58		\$	445.394

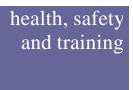
# public information and graphics

This section provides information to the public about the department's activities and provides a forum for public input through participation in community advisory group meetings. This section works with the community to mitigate impacts of the department's construction program and responds to citizen concerns about all aspects of departmental operations. The graphics section prepares graphics and signage for all projects and facilities and also prepares project brochures as part of the community outreach effort.

CLASS		POSITION YE	SALA	SALARIES AND WAG		
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1422	Drafting Aide	1.00	1.00	\$ 36,575	\$	36,575
1423	Senior Drafting Aide	1.00	1.00	41,803		41,803
1871	Sr Public Info Officer	1.00	1.00	53,343		53,343
1940	Supv Public Info Officer	1.00	1.00	59,025		59,025
	Overtime Budgeted					6,048
	TOTAL	4.00	4.00		\$	196,794

Administration, Fund - 41509

#### description and salary schedule



This section provides the Metropolitan Wastewater Department with a level of safety audits, inspections, training and commitment that will result in the elimination of Occupational Safety and Health Administration (OSHA) recordable accidents, injuries, near misses and illnesses. This section also trains employees to work safely, both on and off the job. This section prepares for emergencies and develops contingencies that demonstrate the department's commitment to the environment and to a safe and healthy workplace that will lead the City in safety performance.

CLASS		POSITION YE	EARS	SALARIE	ES AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
1348	Information Systems Analyst II	1.00	0.00	\$ - \$	-
1526	Hazardous Materials Inspec. I	1.00	0.00	-	-
1527	HazMat Inspector II	0.00	1.00	54,240	54,240
1535	Clerical Assistant II	1.00	1.00	29,696	29,696
1746	Word Processing Operator	1.00	1.00	31,157	31,157
1823	Safety Officer	2.00	3.00	56,875	170,625
1825	Safety Representative I	3.00	0.00	-	-
1826	Safety Representative II	3.00	5.00	50,048	250,239
1972	Safety & Training Mgr.	1.00	1.00	66,737	66,737
	Overtime Budgeted				6,299
	TOTAL	13.00	12.00	\$	608,993

# information technology management

This section provides department-wide information systems management, support to staff/users and implements and administers information systems that increase the department's efficiency and cost-effectiveness.

CLASS		POSITION YE	EARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1107	Administrative Aide II	0.00	1.00	\$ 42,493	\$	42,493
1243	Info. Systems Administrator	0.00	1.00	72,810		72,810
1348	Information Systems Analyst II	0.00	5.00	52,755		263,773
1401	Information Systems Technician	0.00	7.00	41,689		291,821
1926	Information Systems Analyst IV	0.00	2.00	66,561		133,122
	Overtime Budgeted			,		9,216
	TOTAL	0.00	16.00	•	\$	813,235

Administration, Fund - 41509

# description and salary schedule



This section manages and supports the department's strategic planning and performance measurement activities including competition and benchmarking related initiatives; works with department management to create, modify and monitor performance measurement systems which provide quantitative and qualitative date on the status of operations, budget execution and customer satisfaction; proactively plans and comprehends long-range priorities; and facilitates efficient and effective implementation of the department's mission statement.

CLASS		POSITION YE	SALA	SALARIES AND WAG		
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
						_
1218	Associate Management Analyst	0.00	1.00	54,267	\$	54,267
1614	Org Effectiveness Spec II	0.00	1.00	54,867		54,867
2270	Program Manager	0.00	1.00	79,610		79,610
	Overtime Budgeted					1,290
	TOTAL	0.00	3.00	_	\$	190,034

Engineering and Program Management, Fund - 41509

engineering and progra	am ı	managem <sub>e</sub>	ent	division s	umı	mary
		FY 1999		FY 2000		FY 2001
		ACTUAL		BUDGET		PROPOSED
Positions		15.00		36.00		32.00
Personnel Expense	\$	1,234,127	\$	2,420,842	\$	2,275,330
Non-Personnel Expense		1,350,110		2,732,909		2,867,024
TOTAL	\$	2,584,237	\$	5,153,751	\$	5,142,354

<b>division</b> staffing		FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
Division Management		3.00	5.00	4.00
CIP Support		12.00	 31.00	28.00
TOTAL	•	15.00	 36.00	32.00
division expenditures				
Division Management	\$	453,805	\$ 488,667	\$ 417,850
CIP Support		2,130,432	 4,665,084	4,724,504
TOTAL	\$	2,584,237	\$ 5,153,751	\$ 5,142,354

# significant budget adjustments

The Metropolitan Wastewater Department has been honored with over 95 awards in the past decade. In 1999 the American Public Works Association named the South Bay Ocean Outfall Environmental Project of the Year and the Miramar Storage Tank Public Works Project of the Year.

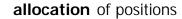
In March 1999 the North City Cogeneration Facility started. It uses Miramar landfill gas to supply low-cost electricity to the North City Water Reclamation Plant. The Cogeneration Facility funds a portion of Environmental Services Department's new landfill gas collection system.

	POSITIONS	COST
Personnel expense adjustments (1)	0.00	\$164,000
Support for environmental mitigation efforts	0.00	\$335,000
Support for Long-Range Municipal Capital Improvements Project Planning Program	0.00	\$222,000
Computer Aided Drafting and Design (CADD) workstation replacement	0.00	\$87,000
Support for Sewer Modeling Project	0.00	\$67,000
Automated support for department and Citywide information systems	0.00	(\$496,000)
Transfer of staffing and support for Water Reclamation to Water Department-Water Policy, CIP Finance, and Planning		
Division	(3.00)	(\$250,000)
Transfer of staffing to Administration	(1.00)	(\$69,000)
Reduction in Capital Improvements Program	0.00	(\$56,000)
Support for Citywide information and communication		
technologies	0.00	(\$10,000)
Motive equipment assignment and usage charges	0.00	(\$6,000)

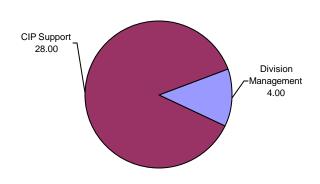
<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

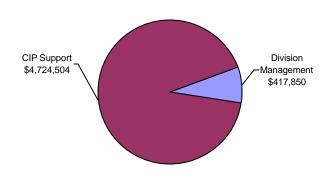
Engineering and Program Management, Fund - 41509

#### division allocation



#### allocation of funding





# performance measures

engineering and program management

#### **Engineering and Program Management**

To meet at least 90% of the Metropolitan Wastewater Capital Improvements Program (CIP) scheduled deadlines and limit construction cost growth to less than 10% program-wide.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	N/A	N/A	N/A	\$5,142,354
Output				
# of CIP projects supported	N/A	N/A	N/A	194
Internal Outcome				
% of CIP deadlines met	N/A	N/A	N/A	90%
% of construction cost growth	N/A	N/A	N/A	<10%
External Outcome				
% of regional sewage needs met in a timely				
manner	N/A	N/A	N/A	100%
Efficiency				
Division cost per project supported	N/A	N/A	N/A	\$26,507

Engineering and Program Management, Fund - 41509

# description and salary schedule

# division management

Responsibilities of this section include administration and coordination of the Metropolitan Wastewater Plan, all construction management activities for the Metropolitan Wastewater Department and the management necessary to insure the planning, designing and construction of high quality, cost-effective and environmentally sound wastewater and water reclamation projects.

CLASS		POSITION YE	EARS	SALAR	IES AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
1106	Senior Management Analyst	1.00	1.00 \$	61,068	61,068
1218	Associate Management Analyst	1.00	0.00	-	-
1879	Senior Clerk/Typist	1.00	1.00	36,878	36,878
2214	Deputy Director	1.00	1.00	93,126	93,126
2250	Assistant Deputy Director	1.00	1.00	84,078	84,078
	Overtime Budgeted			•	5,104
	TOTAL	5.00	4.00	-	280,254

Engineering and Program Management, Fund - 41509

#### description and salary schedule



This section provides clerical support and professional support to Capital Improvements Program (CIP) funded engineers, planners and project officers that are responsible for environmental approvals, permitting, land acquisition, regulatory agency interface, project management and planning, pre-design and design for the entire Metropolitan Wastewater Department – CIP program. This section also provides direction to construction management consultants; coordination of constructability reviews and design engineering; monitoring of projects, construction schedules and construction cash flows; developing facilities planning, special studies and standard specifications; preparing feasibility and cost analysis studies for wastewater and water reclamation facilities; and providing computer aided design and drafting support.

CLASS		POSITION YE	EARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1107	Administrative Aide II	1.00	1.00	\$ 42,493	\$	42,493
1153	Assistant Engineer-Civil	4.00	3.00	54,509		163,528
1157	Assistant Engineer-Electrical	1.00	1.00	57,497		57,497
1221	Associate Engineer-Civil	11.00	10.00	62,852		628,518
1535	Clerical Assistant II	3.00	3.00	29,696		89,088
1727	Principal Engineering Aide	1.00	1.00	48,925		48,925
1746	Word Processing Operator	4.50	4.50	31,157		140,208
1752	Project Officer II	1.00	0.00	-		-
1855	Senior Civil Engineer	2.50	2.50	72,361		180,904
1879	Senior Clerk/Typist	1.00	1.00	36,878		36,878
1915	Senior Power Plant Supervisor	1.00	1.00	60,042		60,042
	Temporary Help					27,464
	Overtime Budgeted					31,715
	TOTAL	31.00	28.00	•	\$	1,507,260

Services and Contracts, Funds - 41506, 41509

services and contracts division summary									
		FY 1999		FY 2000		FY 2001			
		ACTUAL		BUDGET		PROPOSED			
Positions		74.00		76.00		-			
Personnel Expense	\$	3,520,218	\$	4,392,955	\$	3,974,133			
Non-Personnel Expense		63,777,896		83,129,297		127,015,259			
TOTAL	\$	67,298,114	\$	87,522,252	\$	130,989,392			

	FY 1999	FY 2000	FY 2001
	ACTUAL	BUDGET	PROPOSED
division staffing	7.0.07.1	20202.	
arvision starming			
SEWER FUND 41506			
	0.00	0.00	5.83
Municipal Services and Flow Metering	0.00	0.00	
Municipal CIP Fiscal Support	0.00	0.00	2.75
TOTAL	0.00	0.00	8.58
SEWER FUND 41509			
Division Management	3.00	2.00	3.00
Division Admin Support/Dept Info			
Systems Management	18.00	19.00	0.00
Metro Agency Contracts and Flow			
Metering	10.00	11.00	6.17
Fiscal Review/Rates/Bonds	14.00	15.00	12.25
Office Management Support	23.00	23.00	26.00
Procurement Support	6.00	6.00	9.00
TOTAL	74.00	76.00	56.42

Services and Contracts, Fund – 41506, 41509

division expenditures		FY 1999 ACTUAL		FY 2000 BUDGET		FY 2001 PROPOSED
SEWER FUND 41506						
Municipal Services and Flow Metering	\$	-	\$	-	\$	425,880
Municipal CIP Fiscal Support		-		-		204,622
Non-Activity Related Items						33,263,701
TOTAL	\$	-	\$	-	\$	33,894,203
SEWER FUND 41509 Division Management	\$	334,192	\$	164,662	\$	230,330
Division Admin Support/Dept Info	Ψ	004,102	Ψ	104,002	Ψ	200,000
Systems Management		4,106,962		2,882,088		-
Metro Agency Contracts and Flow						
Metering		1,444,423		1,160,185		899,659
Fiscal Review/Rates/Bonds		833,201		1,242,994		1,000,525
Office Management Support		1,290,249		1,654,436		3,397,436
Procurement Support		619,088		667,622		844,107
Non-Activity Related Items		58,669,999		79,750,265		90,723,132
TOTAL	\$	67,298,114	\$	87,522,252	\$	97,095,189

# significant budget adjustments

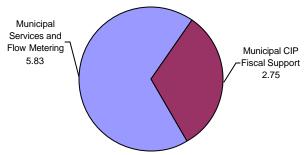
	POSITIONS	COST
Transfer of support from Wastewater Collection	0.00	\$32,624,000
Transfer from Services and Contracts, Fund 41509	8.58	\$631,000
Contractual services	0.00	\$400,000
45-Day Operating Reserve	0.00	\$223,000
Contingency reserve	0.00	\$17,000

Services and Contracts, Fund - 41506

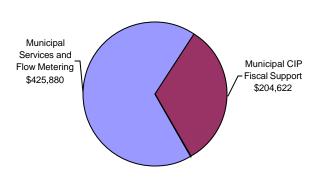
#### division allocation

#### allocation of positions

# — position



#### allocation of funding



Note: Allocation of Funds chart does not reflect \$33,263,701 in non-activity related expenses.

# performance measures

municipal cip fiscal support

#### **Municipal CIP Fiscal Support**

To provide budget preparation, fiscal analysis and review for capital improvement projects by effectively utilizing cash resources from Capital Improvement Program project deappropriations equal to 5% over the previous Fiscal Year budget.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	N/A	N/A	N/A	\$130,958
Output				
# of CIP cost actions reviewed or prepared	N/A	N/A	N/A	3,389
Internal Outcome				
% of cost actions processed on time	N/A	N/A	N/A	100%
External Outcome				
% of deappropriations over the previous				
Fiscal Year budget	N/A	N/A	N/A	5%
Efficiency				
Average cost per CIP cost action	N/A	N/A	N/A	\$38.64

Services and Contracts, Fund - 41506

#### description and salary schedule

# municipal services and flow metering

This section prepares and administers municipal intra- and inter-agency contracts including the provision of municipal flow data.

CLASS		POSITION Y	EARS	SAL	ARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
						_
1106	Senior Management Analyst	0.00	2.00	\$ 61,068	\$	122,135
1107	Administrative Aide II	0.00	0.50	42,493		21,246
1218	Associate Management Analyst	0.00	1.00	54,267		54,267
1221	Associate Engineer-Civil	0.00	0.50	62,852		31,426
1535	Clerical Assistant II	0.00	0.50	29,696		14,848
1727	Principal Engineering Aide	0.00	1.00	48,925		48,925
1917	Supervising Management Analyst	0.00	0.33	66,322		21,886
	Overtime Budgeted					2,935
	TOTAL	0.00	5.83		\$	317,668

# municipal cip fiscal support

This section maintains accurate appropriation and cash flow schedules to be used for rate case documentation; prepares Municipal Capital Improvements Program (CIP) budgets; and provides fiscal analysis and support to all Municipal CIP project teams.

CLASS		POSITION YE	EARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1106	Senior Management Analyst	0.00	0.50	\$ 61,068	\$	30,534
1218	Associate Management Analyst	0.00	2.25	54,267		122,102
	TOTAL	0.00	2.75		\$	152.636

non-activity related items

This section includes all budgeted costs not applied to specific programs, such as rent payments, bond interest payments, contingency reserve, contractual services and right-of-way fees. (No personnel expenses are budgeted in this activity.)

Services and Contracts, Fund - 41509

# significant budget adjustments

The Environmental Protection Agency (EPA) awarded a \$17.2 million grant to assist with the construction of the South Bay Water Reclamation Plant.

	POSITIONS	COST
Personnel expense adjustments (1)	0.00	\$316,000
Transfer of 45-Day Operating Reserve from Operations and Maintenance, Fund 41509	0.00	\$8,132,000
Transfer of support for Facilities Maintenance from Operations and Maintenance, Fund 41509	0.00	\$1,519,000
Debt service	0.00	\$1,037,000
Automated support for department and Citywide information systems	0.00	\$954,000
45-Day Operating Reserve	0.00	\$927,000
Support for Engineering and Capital Projects	0.00	\$883,000
Contractual services	0.00	\$838,000
Staffing and support for Facilities Maintenance	4.00	\$280,000
Contingency reserve	0.00	\$238,000
Support for Office Management	0.00	\$30,000

<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

# significant budget adjustments

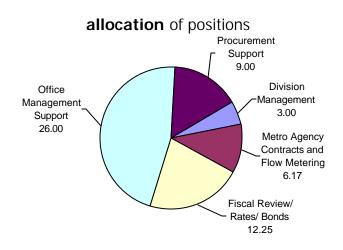


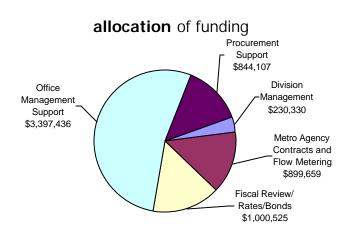
South Bay Ocean Outfall Drop Shaft

Support for Citywide information and communication technologies	0.00	\$28,000
Sacramento and Washington D.C. Lobbying Contracts	0.00	\$5,000
Transfer of Information Systems staffing and support to Administration	(12.00)	(\$3,788,000)
Rent	0.00	(\$789,000)
Transfer of support to Services and Contracts, Fund 41506	(8.58)	(\$631,000)
Supplies and services	0.00	(\$177,000)
Onetime expenses	0.00	(\$93,000)
Reduction in Records Management	(2.00)	(\$81,000)
Reduction in Contracts Management	(1.00)	(\$55,000)
Motive equipment assignment and usage charges	0.00	(\$1,000)

Services and Contracts, Fund - 41509

#### division allocation





Note: Allocation of Funds chart does not reflect \$90,723,132 in non-activity related expenses.

#### performance measures

metro agency contracts & flow metering

#### **Metro Agreements**

To prepare Strength Based Billing (SBB) cost estimates for Participating Agencies for future years, prepare quarterly invoices and expense documentation for sewerage treatment and industrial waste permit compliance, invoice annually for treatment capacity and provide quarterly sampling updates for SBB 100% of the

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
	Actual	Actual	Dudget	Troposeu
Input	\$208,554	\$217,271	\$200,382	\$225,787
Output				
# of sewerage invoices and billings				
processed	126	113	126	131
Internal Outcome				
% of revenues received from participating				
agencies as scheduled	100%	100%	100%	100%
External Outcome				
% of revenues received from participating				
agencies using the appropriate flow				
metering to determine those revenues	100%	100%	100%	100%
Efficiency				
Average cost per invoice/billing	\$1,655	\$1,923	\$1,590	\$1,724

Services and Contracts, Fund - 41509

# performance measures

# fiscal review/ rates/bonds

#### **Fiscal Support to CIP**

To provide budget preparation, fiscal analysis and review for capital improvement projects by effectively utilizing cash resources from Capital Improvement Program project deappropriations equal to 5% over the previous Fiscal Year budget.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$210,452	\$220,861	\$273,094	\$184,651
Output				
# of CIP cost actions reviewed or prepared	7,800	7,766	7,800	4,411
Internal Outcome				
% of cost actions processed on time	>90%	>90%	>90%	100%
External Outcome				
% of deappropriations over the previous				
Fiscal Year budget	N/A	5%	5%	5%
Efficiency				
Average cost per CIP cost action	\$26.98	\$28.43	\$35.01	\$41.86

# office management support

#### **Grant/Loan Review**

To submit loan and grant applications and supporting documentation to obtain the maximum amount of State and Federal funds for the purpose of lowering the fiscal impact of department projects.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$160,397	\$131,337	\$167,318	\$184,155
Output				
# of grant/loan applications submitted	6	5	5	10
Internal Outcome				
% of projects approved for grant and/or loan				
funding	100%	63%	100%	100%
External Outcome				
Funding awarded from grants and/or loans	\$59,770,426	\$26,122,607	\$26,475,478	\$109,900,000
Efficiency				
Average cost per submittal	\$26,733	\$26,267	\$33,464	\$18,416

Services and Contracts, Fund - 41509

# performance measures

# procurement support

#### **Procurement Support**

To support the development and issuance of plans and specifications for construction projects 100% of the time.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$647,917	\$565,387	\$600,860	\$759,696
Output				
# of contracts awarded and administered				
annually	120	126	99	83
Internal Outcome				
% of awarded contracts accurately				
administered	100%	95%	95%	95%
External Outcome				
Provide procurement and bid opening support for the purchase of				
materials, equipment and services to				
support the operation of the department	100%	100%	100%	100%
Efficiency				
Average cost per contract administered	\$5,399	\$4,416	\$6,069	\$9,153

# description and salary schedule

# division management

This section provides administration for cost-effective financial and contracts management support of the Metropolitan Wastewater Department Capital Improvements and Operating Programs.

CLASS	POSITION TITLE	POSITION YEA	ARS	SALARIES	AND WAGES
NUMBER		FY 2000	FY 2001	CLASS	TOTAL
1535	Clerical Assistant II	0.00	1.00 \$	29,696 \$	29,696
1879	Senior Clerk/Typist	1.00	1.00	36,878	36,878
2214	Deputy Director	1.00	1.00	93,126	93,126
	Overtime Budgeted TOTAL	2.00	3.00	\$	3,086 <b>162,786</b>

# division administrative support/department information systems management<sup>(1)</sup>

This section provides department-wide management information system support and administrative support, including reception duties, word processing, mail delivery, distribution of documents and processing of print requests.

CLASS		POSITION YE	EARS	SALARIES A	ND WAGES	
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS	TOTAL
1107	Administrative Aide II	1.00	0.00	\$	- \$	-
1243	Info. Systems Administrator	1.00	0.00		-	-
1348	Information Systems Analyst II	5.00	0.00		-	-
1401	Information Systems Technician	4.00	0.00		-	-
1535	Clerical Assistant II	3.00	0.00		-	-
1746	Word Processing Operator	3.00	0.00		-	-
1926	Information Systems Analyst IV	2.00	0.00		-	-
	Overtime Budgeted					-
	TOTAL	19.00	0.00		\$	-

<sup>&</sup>lt;sup>(1)</sup>This program was transferred to the Administration Division in Fiscal Year 2001.

Services and Contracts, Fund - 41509

# description and salary schedule

metro agency contracts and flow metering This section provides administration and flow data for the participating metropolitan agency contracts.

CLASS		POSITION YE	EARS	SALARIES AND WAGES			
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS		TOTAL
1106	Senior Management Analyst	3.00	1.00	\$	61,068	\$	61,068
1107	Administrative Aide II	1.00	0.50		42,493		21,246
1218	Associate Management Analyst	2.00	1.00		54,267		54,267
1221	Associate Engineer-Civil	1.00	0.50		62,852		31,426
1535	Clerical Assistant II	0.00	0.50		29,696		14,848
1727	Principal Engineering Aide	3.00	2.00		48,925		97,850
1917	Supervising Management Analyst	1.00	0.67		66,322		44,436
	Overtime Budgeted						4,115
	TOTAL	11.00	6.17			\$	329,256

# fiscal review/ rates/bonds

This section maintains accurate appropriation and cash flow schedules to be used for rate case documentation; prepares the operation and maintenance and Capital Improvements Program (CIP) budgets; and provides fiscal analysis and support to all CIP project teams. This unit is also responsible for processing all Requests for City Council Action, Requests for City Manager Action and contract change orders.

CLASS		POSITION YE	EARS	SAL	ARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
						·
1106	Senior Management Analyst	4.00	3.50	\$ 61,068	\$	213,737
1107	Administrative Aide II	1.00	1.00	42,493		42,493
1218	Associate Management Analyst	7.00	4.75	54,267		257,770
1535	Clerical Assistant II	1.00	1.00	29,696		29,696
1746	Word Processing Operator	1.00	1.00	31,157		31,157
1917	Supervising Management Analyst	1.00	1.00	66,322		66,322
	Overtime Budgeted					18,730
	TOTAL	15.00	12.25		\$	659,905

# description and salary schedule

office management support

This section administers the department's grant programs including applications, modifications, amendments and reimbursements by funding agencies for both design and construction grants; is responsible for personnel administration, payroll and accounts payable; is responsible for records management which provides for cataloging, storage and retrieval of all department registered documents; operates and maintains the department's centralized facility including repairs and modifications to office space; and coordinates the department's policies and procedures, training, telephones, travel, reception, mail delivery, distribution and processing and supplies.

CLASS		POSITION YE	EARS	SALA	ARIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1104	Account Clerk	5.00	4.00	\$ 31,128	\$	124,511
1106	Senior Management Analyst	1.00	1.00	61,068		61,068
1107	Administrative Aide II	1.00	1.00	42,493		42,493
1218	Associate Management Analyst	2.00	2.00	54,267		108,535
1273	Bldg Maintenance Supv	0.00	1.00	61,508		61,508
1274	Building Supervisor	0.00	2.00	39,353		78,706
1275	Building Services Supervisor	0.00	1.00	45,583		45,583
1535	Clerical Assistant II	3.00	3.00	29,696		89,088
1648	Payroll Specialist II	1.00	1.00	32,741		32,741
1776	Public Information Clerk	6.00	6.00	34,436		206,614
1844	Senior Account Clerk	1.00	1.00	36,551		36,551
1879	Senior Clerk/Typist	1.00	1.00	36,878		36,878
1899	Stock Clerk	1.00	1.00	30,350		30,350
1917	Supervising Management Analyst	1.00	1.00	66,322		66,322
	Overtime Budgeted					10,622
	TOTAL	23.00	26.00		\$	1,031,570

# procurement support

This section provides procurement and bid opening administrative support for the purchase of materials, equipment and services to facilitate the operations of the department.

CLASS		POSITION YE	ARS	SALARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
1221	Associate Engineer-Civil	3.00	3.00 \$	62,852 \$	188,555
1282	Procurement Specialist	1.00	1.00	49,034	49,034
1535	Clerical Assistant II	0.00	1.00	29,696	29,696
1746	Word Processing Operator	1.00	3.00	31,157	93,472
1850	Senior Procurement Specialist	1.00	1.00	53,747	53,747
	Overtime Budgeted _				17,554
	TOTAL	6.00	9.00	\$	432,058

Services and Contracts, Fund - 41509

# description and salary schedule

non-activity related items

This section includes all budgeted costs not applied to specific programs, such as rent payments, bond interest payments, unallocated reserve, contingency reserve, general government services and contractual services. (No personnel expenses are budgeted in this activity.)

Engineering and Water Reclamation, Fund - 41509

engineering and water	er re	eclamation eclamation	ı di	vision sum	nma	ary
		FY 1999 ACTUAL		FY 2000 BUDGET <sup>(1)</sup>		FY 2001 PROPOSED
Positions		13.50		0.00		0.00
Personnel Expense	\$	906,301	\$	-	\$	-
Non-Personnel Expense		1,069,053		-		-
TOTAL	\$	1,975,354	\$	-	\$	-

<b>division</b> staffing	FY 1999 ACTUAL	FY 2000 BUDGET <sup>(1)</sup>	FY 2001 PROPOSED
Division Management	1.50	0.00	0.00
CIP Support	12.00	0.00	0.00
division expenditures	13.50	0.00	0.00
σ. τ. σ. σ. φ. σ. τ. σ. τ. σ.			
Division Management	\$ 224,160	\$ -	\$ -
CIP Support	 1,751,194	 	-
TOTAL	\$ 1,975,354	\$ -	\$ -

<sup>&</sup>lt;sup>(1)</sup> The Engineering and Water Reclamation Division was combined with the Program Management Division to form the Engineering and Program Management Division in Fiscal Year 2000.

Operations and Maintenance, Funds - 41506, 41509

operations and ma	ain	<mark>tenance di</mark>	vis	<mark>ion summa</mark>	ary	
		FY 1999		FY 2000		FY 2001
		ACTUAL		BUDGET		PROPOSED
Positions		341.50		315.00		343.50
Personnel Expense	\$	19,795,231	\$	20,163,932	\$	23,751,641
Non-Personnel Expense		36,956,215		60,645,962		50,016,166
TOTAL	\$	56,751,446	\$	80,809,894	\$	73,767,807

Î.			
<b>division</b> staffing	FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
, and the second			
SEWER FUND 41506			
San Pasqual Water Reclamation Plant	23.00	17.00	15.00
Pump Station 64	7.75	7.75	8.00
Pump Station 65	2.75	1.75	2.00
Pump Station East Mission Gorge	6.75	3.75	3.50
Pump Station Peñasquitos	2.75	2.75	1.50
TOTAL	43.00	33.00	30.00
SEWER FUND 41509			
Division Administration	2.50	2.50	3.00
Financial Services	13.50	12.50	12.50
Pump Station 1	10.50	10.50	10.50
Pump Station 2	17.50	15.50	14.50
North City Water Reclamation Plant	37.00	38.00	40.00
Metro Biosolids Center	31.00	44.00	47.00
Central Support Facility	98.00	82.00	82.00
Point Loma Wastewater Treatment			
Plant	72.00	69.00	71.00
Control Systems Communication			
Network	10.00	5.00	5.00
South Bay Water Reclamation Plant	6.50	3.00	28.00
TOTAL	298.50	282.00	313.50

Operations and Maintenance, Funds - 41506, 41509

Point Loma
Wastewater
Treatment and
North City Water
Reclamation
Plant received
the Association
of Metropolitan
Sewerage
Agencies
(AMSA) Gold
Award for no
permit violations
during 1999.

division expenditures		FY 1999 ACTUAL		FY 2000 BUDGET		FY 2001 PROPOSED
SEWER FUND 41506						
San Pasqual Water Reclamation Plant	\$	3,010,436	\$	3,013,383	\$	3,116,577
Pump Station 64		2,223,935		2,311,917		2,329,463
Pump Station 65		428,817		544,416		691,533
Pump Station East Mission Gorge		378,221		557,750		536,715
Pump Station Peñasquitos		13,082		311,542		278,657
TOTAL	\$	6,054,491	\$	6,739,008	\$	6,952,945
SEWER FUND 41509	•		•		•	5 054 400
Division Administration	\$	621,151	\$	6,435,997	\$	5,354,130
Financial Services		3,041,180		11,199,805		3,124,085
Pump Station 1		2,159,610		2,055,699		2,171,709
Pump Station 2		5,444,483		5,208,485		5,406,815
North City Water Reclamation Plant		6,446,387		6,892,752		8,109,545
Metro Biosolids Center		11,883,661		10,857,251		11,183,249
Central Support Facility		8,026,191		15,758,527		13,287,646
Point Loma Wastewater Treatment						
Plant		10,828,758		11,602,921		11,836,241
Control Systems Communication						
Network		1,349,435		3,639,026		3,671,515
South Bay Water Reclamation Plant		286,405		420,423		2,669,927
Fiesta Island		609,694		<u> </u>		-
TOTAL	\$	50,696,955	\$	74,070,886	\$	66,814,862

Operations and Maintenance, Fund - 41506

The 2000
National
Environment
Achievement
Award in the
Operations
category was
awarded to
Metropolitan
Wastewater for
its "ISO 14001
Certification"
project.



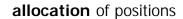
Peñasquitos Pump Station

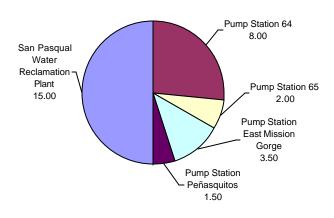
# significant budget adjustments

Personnel expense adjustments (1)	0.00	\$172,000
Transfer of support from Operations and Maintenance, Fund 41509 for Enterprise Daily Operations Reporting		
System (E-DORS)	0.00	\$294,000
Contingency reserve	0.00	\$54,000
Utility rate and usage adjustments	0.00	\$16,000
Transfer of support from Operations and Maintenance, Fund 41509, for the North City Water Reclamation Plant	0.00	\$14,000
Conversion of non-personnel expense to personnel expense for Pump Station Operations	1.00	\$0
Transfer to Operations and Maintenance, Fund 41509 for the Central Support Facility and the North City Water Reclamation Plant	(4.00)	(\$259,000)
Transfer of constitues to Occasions and Maintenance Found		
Transfer of overtime to Operations and Maintenance, Fund 41509	0.00	(\$47,000)
Motive equipment assignment and usage charges	0.00	(\$20,000)
Automated support for department and Citywide information systems	0.00	(\$11,000)
o you come	0.00	(ψ11,000)

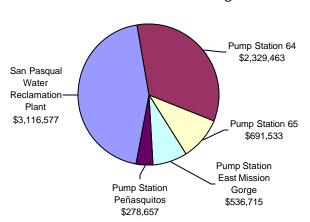
<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

### division allocation





### allocation of funding



## performance measures

operations and maintenance

### **Municipal Pump Stations**

To perform the operation and maintenance of Municipal Pump Stations 64, 65, East Mission Gorge and Peñasquitos.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$3,399,241	\$3,044,055	\$3,725,625	\$3,836,368
Output				
Millions of gallons of raw sewage pumped				
per day at Municipal Pump Stations 64, 65, East Mission Gorge and Peñasquitos	41.62	34.67	42	37.5
Internal Outcome	41.02	34.07	72	31.3
# of permit violations	0	0	0	0
External Outcome				
Transport and control raw sewage toward				
the North City Water Reclamation Plant or				
the Point Loma Wastewater Treatment Plant				
with zero spills 100% of the time	100%	100%	100%	100%
Efficiency				
Average unit cost per day per millions of				
gallons of sewage pumped for combined				
municipal pump stations	\$224	\$241	\$242	\$280

Operations and Maintenance, Fund - 41506

## description and salary schedule

san pasqual water reclamation plant

This program operates and maintains the one-half million gallons-per-day Water Reclamation (Aquaculture) Plant in San Pasqual. This plant is a demonstration resource recovery project which collects and treats sewage and restores water to reclaimed water quality. Water produced is sold for irrigation purposes as allowed by federal and state regulations.

CLASS		POSITION YE	EARS	SALA	RIES.	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1440	Equipment Operator II	1.00	1.00	\$ 40,839	\$	40,839
1652	Plant Technician I	2.00	2.00	38,009		76,018
1653	Plant Technician II	2.00	2.00	40,577		81,154
1654	Plant Technician III	2.00	2.00	44,792		89,585
1669	Plant Technician Supervisor	1.00	1.00	51,401		51,401
1887	Wastewater Operations Supervis	1.00	0.00	-		-
1888	Senior Wastewater Ops Supv	1.00	1.00	70,388		70,388
1890	Wastewater Plant Operator	7.00	6.00	52,746		316,477
	Overtime Budgeted					45,544
	TOTAL	17.00	15.00		\$	771,406

## pump station 64

This station is responsible for pumping approximately 27 million gallons-per-day of raw sewage from Sorrento Valley to the North City Water Reclamation Plant and Pump Station 2.

CLASS		POSITION YE	ARS	SALA	ARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1372	Pump Station Operator	4.00	4.00	\$ 40,768	\$	163,071
1373	Pump Station Operations Superv	0.00	0.25	46,868		11,717
1523	Instrumentation & Control Tech	0.25	0.25	48,620		12,155
1652	Plant Technician I	1.00	1.00	38,009		38,009
1653	Plant Technician II	0.50	0.75	40,577		30,433
1654	Plant Technician III	0.50	0.50	44,792		22,396
1666	Plant Process Ctrl Electrican	1.25	1.25	48,858		61,073
1669	Plant Technician Supervisor	0.25	0.00	-		-
	Overtime Budgeted					36,000
	TOTAL	7.75	8.00		\$	374,854

Operations and Maintenance, Fund - 41506

## description and salary schedule

### pump station 65

This station is responsible for pumping approximately six million gallons-per-day of raw sewage from Del Mar and Carmel Valley to Pump Station 64.

CLASS		POSITION YE	EARS	SALARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
					_
1373	Pump Station Operations Superv	0.00	0.25 \$	46,868 \$	11,717
1523	Instrumentation & Control Tech	0.25	0.25	48,620	12,155
1653	Plant Technician II	0.50	0.75	40,577	30,433
1654	Plant Technician III	0.50	0.50	44,792	22,396
1666	Plant Process Ctrl Electrican	0.25	0.25	48,858	12,215
1669	Plant Technician Supervisor	0.25	0.00	-	-
	Overtime Budgeted				11,750
	TOTAL	1.75	2.00	\$	100,666

## pump station east mission gorge

This station is responsible for pumping approximately one-half million gallons-per-day of raw sewage from Santee to Pump Station 2. Approximately eight million gallons per day now bypasses this pump station to a gravity trunk sewer, minimizing pumping and reducing costs.

CLASS		POSITION YE	EARS	SALA	ARIES .	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
						_
1372	Pump Station Operator	1.00	1.00	\$ 40,768	\$	40,768
1373	Pump Station Operations Superv	0.00	0.25	46,868		11,717
1523	Instrumentation & Control Tech	1.25	1.25	48,620		60,775
1653	Plant Technician II	0.50	0.75	40,577		30,433
1654	Plant Technician III	0.50	0.00	-		-
1666	Plant Process Ctrl Electrican	0.25	0.25	48,858		12,215
1669	Plant Technician Supervisor	0.25	0.00	-		-
	Overtime Budgeted					1,000
	TOTAL	3.75	3.50		\$	156,908

Operations and Maintenance, Fund - 41506

# description and salary schedule

# pump station peñasquitos

This station began operation in Fiscal Year 1999; it is responsible for pumping approximately four million gallons-per-day of raw sewage from the Poway and Peñasquitos areas to the North City Water Reclamation Plant.

CLASS		POSITION YE	EARS	SALA	ARIES A	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1373	Pump Station Operations Superv	0.00	0.25	\$ 46,868	\$	11,717
1523	Instrumentation & Control Tech	0.25	0.25	48,620		12,155
1652	Plant Technician I	1.00	0.00	-		-
1653	Plant Technician II	0.50	0.75	40,577		30,433
1654	Plant Technician III	0.50	0.00	-		-
1666	Plant Process Ctrl Electrican	0.25	0.25	48,858		12,215
1669	Plant Technician Supervisor	0.25	0.00	-		-
	Overtime Budgeted					1,000
	TOTAL	2.75	1.50		\$	67,520

# significant budget adjustments

The Operations and Maintenance Division became the nation's first publicly owned sewage treatment agency to receive "ISO 14001 Certification" for documented environmental compliance to international standards.

Personnel expense adjustments <sup>(1)</sup>	0.00	\$1,222,000
Staffing and support for the South Bay Water Reclamation Plant	24.50	\$2,153,000
Contingency reserve	0.00	\$609,000
Support for the Enterprise Daily Operations Reporting System (E-DORS)	0.00	\$453,000
Transfer from Operations and Maintenance, Fund 41506 for the Central Support Facility and the North City Water		
Reclamation Plant	4.00	\$259,000
Insurance rates and coverage adjustment	0.00	\$119,000
Transfer of overtime from Operations and Maintenance, Fund 41506	0.00	\$47,000
Support for Citywide information and communication technologies	0.00	\$18,000
Hazardous Materials (HAZMAT) training and inspection	0.00	\$7,000
Conversion of non-personnel expense to personnel expense for plant operations support at the Central Support Facility, Point Loma Wastewater Treatment Plant and Metro		
Biosolids Center	4.00	\$0
Transfer of 45-Day Operating Reserve to Services and Contracts Division, Fund 41509	0.00	(\$8,132,000)
Reduction due to Bid to Goal Program	0.00	(\$1,620,000)

<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

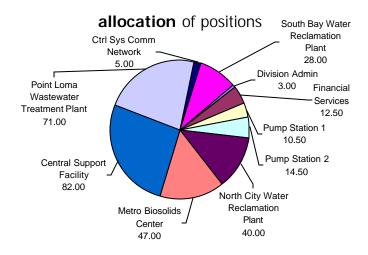
Operations and Maintenance, Fund - 41509

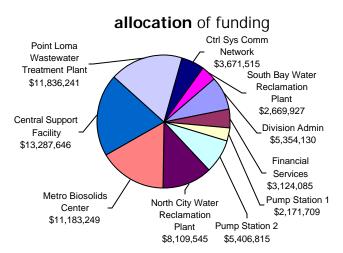
# significant budget adjustments

	POSITIONS	COST
Transfer of support for Facilities Maintenance to Services and Contracts, Fund 41509	0.00	(\$1,519,000)
Automated support for department and Citywide information systems	0.00	(\$379,000)
Transfer of support to Operations and Maintenance, Fund		
506, for the Enterprise Daily Operations Reporting /stem (E-DORS)	0.00	(\$294,000)
Motive equipment assignment and usage charges	0.00	(\$60,000)
Reduction in Division Administration	0.00	(\$55,000)
Reduction of Central Support Facilities staff	(1.00)	(\$55,000)
Transfer of support to Operations and Maintenance, Fund		
41506, for the North City Water Reclamation Plant	0.00	(\$14,000)
Landfill disposal fees	0.00	(\$14,000)

Operations and Maintenance, Fund - 41509

### division allocation





### performance measures

pump station 2

Pump Station 2
To perform the administration, operation and maintenance of Pump Station 2.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$5,713,680	\$5,444,483	\$5,208,485	\$5,406,815
Output				
Millions of gallons of raw sewage pumped per day at Pump Station 2	194	178	185	182
Internal Outcome Goal for number of permit violations	0	0	0	0
External Outcome	Ü	O	O .	O
Transport and control raw sewage to the Point Loma Wastewater Treatment Plant with zero spills 100% of the time	100%	100%	100%	100%
Efficiency				
Average unit cost per day per millions of gallons of sewage pumped	\$81	\$84	\$77	\$81

Operations and Maintenance, Fund - 41509

# performance measures

# north city water reclamation plant

### **North City Water Reclamation Plant**

To perform the administration, operation and maintenance of the North City Water Reclamation Plant.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$5,816,046	\$6,446,387	\$6,892,752	\$8,109,545
Output				
Millions of gallons per day sewage treated	25.38	24.75	25	25
Internal Outcome				
Total suspended solids removal rate	96%	90%	90%	90%
External Outcome				
% of flow at secondary or tertiary treatment	100%	100%	100%	100%
Efficiency				
Average unit cost per day for combined				
North City Water Reclamation Plant				
activities per millions of gallons	\$628	\$714	\$755	\$889

# metro biosolids center

#### **Metro Biosolids Center**

To perform the administration, engineering, operation and maintenance of the Metropolitan Biosolids Center to achieve permit compliance 100% of the time.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$4,062,499	\$11,883,661	\$10,857,251	\$11,183,249
Output				
Dry tons of biosolids processed and				
beneficially reused	39,335	37,119	40,000	40,000
Internal Outcome				
Produce biosolids at a minimum 25%				
solids content and centrate at a maximum				
0.5% solids content	N/A	100% of goal	100% of goal	100% of goal
External Outcome			-	_
Process and beneficially reuse 90% of				
biosolids received from wastewater				
treatment plants	82%	51%	0% (2)	0%
Efficiency				
Average unit cost for combined				
Metropolitan Biosolids Center activities per				
dry ton	\$366 <sup>(1)</sup>	\$320	\$271	\$280

<sup>(1)</sup> Includes costs for operating and maintaining the Fiesta Island Sludge Processing Facility.

<sup>(2)</sup> Beneficial reuse of biosolids is not projected in Fiscal Year 2000 due to increased contractual costs which would exceed sound business practices.

Operations and Maintenance, Fund - 41509

# performance measures

point loma wastewater treatment plant

### **Point Loma Wastewater Treatment Plant**

To perform the administration, engineering, operation and maintenance of the Point Loma Wastewater Treatment Plant to achieve permit compliance 100% of the time.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$13,448,876	\$10,828,758	\$11,602,921	\$11,836,241
Output				
Millions of gallons per day sewage treated	197	181	190	184
Internal Outcome				
Total suspended solids removal rate	85%	85%	85%	85%
External Outcome				
% of flow at advanced primary treatment	100%	100%	100%	100%
Efficiency				
Average unit cost per day for combined				
Point Loma Wastewater Treatment Plant				
activities per millions of gallons	\$187	\$164	\$167	\$176

Operations and Maintenance, Fund - 41509

# description and salary schedule

# division administration

This section manages and directs the division in technical and environmental permit compliance, achievement of goals and objectives, adherence to City regulations and procedures and improved efficiency. This section also acts as a liaison with federal, state and local agencies.

CLASS	POSITION YEARS					SALARIES AND WAGES		
NUMBER	POSITION TITLE	FY 2000	FY 2001	FY 2001			TOTAL	
1535	Clerical Assistant II	0.00	0.50	\$	29,696	\$	14,848	
1879	Senior Clerk/Typist	0.50	0.50		36,878		18,439	
2214	Deputy Director	1.00	1.00		93,126		93,126	
2250	Assistant Deputy Director	1.00	1.00		84,079		84,079	
	Overtime Budgeted				•		1,088	
	TOTAL	2.50	3.00			\$	211,580	

## financial services

These services include responsibilities for budget preparation and monitoring, accounts payable, payroll and clerical support; and administrative support not allocated to other activities.

CLASS		POSITION YE	SALARIES AND WAGE				
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS		TOTAL
1104	Account Clerk	3.00	3.00	\$	31,128	\$	93,383
1107	Administrative Aide II	2.00	2.00		42,493		84,985
1218	Associate Management Analyst	2.00	2.00		54,267		108,535
1236	Auto Messenger	1.00	1.00		25,626		25,626
1648	Payroll Specialist II	3.00	3.00		32,741		98,223
1879	Senior Clerk/Typist	0.50	0.50		36,878		18,439
1917	Supervising Management Analyst	1.00	1.00		66,322		66,322
	Overtime Budgeted						6,000
	TOTAL	12.50	12.50			\$	501,513

Operations and Maintenance, Fund - 41509

# description and salary schedule

# pump station 1

This station is responsible for pumping approximately 72 million gallons-per-day of raw sewage from locales south of downtown to Pump Station 2 near Lindbergh Field.

CLASS		POSITION YE	ARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1372	Pump Station Operator	5.00	5.00	\$ 40,768	\$	203,838
1373	Pump Station Operations Superv	0.50	0.50	46,868		23,434
1522	Instrumentation & Control Supv	0.50	0.50	56,156		28,078
1523	Instrumentation & Control Tech	0.50	0.50	48,620		24,310
1652	Plant Technician I	1.00	1.00	38,009		38,009
1653	Plant Technician II	1.00	1.00	40,577		40,577
1654	Plant Technician III	0.50	0.50	44,792		22,396
1668	Plant Process Ctrl Supv	1.00	1.00	56,135		56,135
1669	Plant Technician Supervisor	0.50	0.50	51,401		25,700
	Field Training Pay					11,860
	Overtime Budgeted					64,000
	TOTAL	10.50	10.50		\$	538,337

Operations and Maintenance, Fund - 41509

# description and salary schedule

### pump station 2

This station is responsible for pumping approximately 182 million gallons-per-day of raw sewage from most of the Metropolitan Sewerage System to the Point Loma Wastewater Treatment Plant.

CLASS		POSITION YE	ARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1372	Pump Station Operator	5.00	5.00	\$ 40,768	\$	203,838
1373	Pump Station Operations Superv	0.50	0.50	46,868		23,434
1522	Instrumentation & Control Supv	0.50	0.50	56,156		28,078
1523	Instrumentation & Control Tech	0.50	0.50	48,620		24,310
1535	Clerical Assistant II	1.00	1.00	29,696		29,696
1652	Plant Technician I	1.00	1.00	38,009		38,009
1653	Plant Technician II	1.00	0.00	-		-
1654	Plant Technician III	0.50	0.50	44,792		22,396
1666	Plant Process Ctrl Electrican	1.00	1.00	48,858		48,858
1669	Plant Technician Supervisor	0.50	0.50	51,401		25,700
1671	Senior Plant Technician Superv	2.00	2.00	59,623		119,246
1717	Power Plant Operator	1.00	1.00	46,569		46,569
1888	Senior Wastewater Ops Supv	1.00	1.00	70,388		70,388
	Field Training Pay					12,508
	Overtime Budgeted					115,000
	TOTAL	15.50	14.50	'	\$	808,030

Operations and Maintenance, Fund - 41509

# description and salary schedule

# north city water reclamation plant

The North City Water Reclamation Plant averages 25 million gallon-per-day tertiary treatment, processing sewage from the northern areas of the system, producing water suitable for irrigation.

CLASS		POSITION YE	ARS	SALA	ARIES AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
1221	Associate Engineer-Civil	1.00	1.00	\$ 62,852	\$ 62,852
1522	Instrumentation & Control Supv	1.00	1.00	56,156	56,156
1523	Instrumentation & Control Tech	1.00	2.00	48,620	97,241
1535	Clerical Assistant II	2.00	1.00	29,696	29,696
1652	Plant Technician I	1.00	0.00	-	-
1653	Plant Technician II	3.00	3.00	40,577	121,731
1654	Plant Technician III	1.00	1.00	44,792	44,792
1666	Plant Process Ctrl Electrican	1.00	1.00	48,858	48,858
1668	Plant Process Ctrl Supv	2.00	2.00	56,135	112,269
1671	Senior Plant Technician Superv	2.00	2.00	59,623	119,246
1746	Word Processing Operator	0.00	1.00	31,157	31,157
1855	Senior Civil Engineer	1.00	1.00	72,361	72,361
1883	Wastewater Treatment Superinte	1.00	1.00	81,213	81,213
1887	Wastewater Operations Supervis	8.00	9.00	60,371	543,340
1888	Senior Wastewater Ops Supv	3.00	3.00	70,388	211,163
1890	Wastewater Plant Operator	10.00	11.00	52,746	580,207
	Field Training Pay				10,000
	Temporary Help				60,000
	Overtime Budgeted				164,500
	TOTAL	38.00	40.00		\$ 2,446,782

Operations and Maintenance, Fund - 41509

# description and salary schedule

# metro biosolids center

This facility, located near the Miramar Landfill, processes all of the biosolids from the Point Loma Wastewater Treatment Plant and North City Water Reclamation Plant, approximately 40,000 dry tons per year.

CLASS		POSITION Y	RIES AND WAGES		
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
1221	Associate Engineer-Civil	0.00	1.00	\$ 62,852	\$ 62,852
1522	Instrumentation & Control Supv	1.00	1.00	56,156	56,156
1523	Instrumentation & Control Tech	2.00	2.00	48,620	97,241
1535	Clerical Assistant II	2.00	1.00	29,696	29,696
1652	Plant Technician I	7.00	7.00	38,009	266,063
1653	Plant Technician II	0.00	2.00	40,577	81,154
1654	Plant Technician III	1.00	1.00	44,792	44,792
1666	Plant Process Ctrl Electrican	2.00	2.00	48,858	97,716
1668	Plant Process Ctrl Supv	1.00	1.00	56,135	56,135
1669	Plant Technician Supervisor	1.00	1.00	51,401	51,401
1671	Senior Plant Technician Superv	2.00	2.00	59,623	119,246
1746	Word Processing Operator	0.00	1.00	31,157	31,157
1855	Senior Civil Engineer	1.00	1.00	72,361	72,361
1883	Wastewater Treatment Superinte	1.00	1.00	81,213	81,213
1887	Wastewater Operations Supervis	6.00	6.00	60,371	362,227
1888	Senior Wastewater Ops Supv	2.00	2.00	70,388	140,776
1890	Wastewater Plant Operator	15.00	15.00	52,746	791,192
	Field Training Pay				15,389
	Overtime Budgeted				220,000
	TOTAL	44.00	47.00	<u>'</u>	\$ 2,676,767

# description and salary schedule

# central support facility

The Central Support Facility warehouses parts and supplies and repairs and helps maintain the Point Loma, North City, San Pasqual, and South Bay plants; the Metro Biosolids Center's six pump stations and metropolitan pipelines. It also operates the Central Operations Management Console (COMC).

CLASS		POSITION YE	EARS	SAL	ARIES AND WAG	3ES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TO	TAL
1273	Bldg Maintenance Supv	1.00	0.00	\$ -	\$	-
1274	Building Supervisor	1.00	1.00	39,353		
1275	Building Services Supervisor	1.00	1.00	45,583		
1389	Custodian II	2.00	2.00	25,686	51,3	372
1440	Equipment Operator II	1.00	0.00	-		-
1452	Motive Service Technician	1.00	0.00	-		-
1468	Grounds Maintenance Worker II	1.00	1.00	29,483	29,4	183
1512	Heavy Truck Driver II	4.00	5.00	37,172	185,8	362
1523	Instrumentation & Control Tech	2.00	2.00	48,620	,	241
1535	Clerical Assistant II	1.00	0.50	29,696	14,8	348
1602	Machinist	2.00	2.00	45,509	91,0	)19
1635	Painter	3.00	2.00	41,157	82,3	314
1652	Plant Technician I	7.00	10.00	38,009	380,0	)90
1653	Plant Technician II	6.00	7.00	40,577	284,0	)39
1654	Plant Technician III	4.00	5.00	44,792	223,9	<del>)</del> 62
1666	Plant Process Ctrl Electrican	3.00	3.00	48,858	146,5	574
1668	Plant Process Ctrl Supv	2.00	3.00	56,135	168,4	104
1669	Plant Technician Supervisor	6.00	6.00	51,401	308,4	104
1670	Principal Plant Technician Sup	1.00	1.00	62,651	62,6	351
1671	Senior Plant Technician Superv	2.00	2.00	59,623	119,2	246
1717	Power Plant Operator	1.00	1.00	46,569	46,5	569
1718	Power Plant Supervisor	2.00	2.00	52,254	104,5	509
1746	Word Processing Operator	1.00	1.00	31,157	,	
1883	Wastewater Treatment Superinte	1.00	1.00	81,213		
1887	Wastewater Operations Supervis	6.00	6.00	60,371		
1888	Senior Wastewater Ops Supv	3.00	3.00	70,388	·	
1890	Wastewater Plant Operator	1.00	1.00	52,746		<b>′</b> 46
1899	Stock Clerk	8.00	8.50	30,350	257,9	<del>)</del> 75
1902	Storekeeper I	2.00	2.00	34,028		)56
1903	Storekeeper II	1.00	1.00	37,668		368
1978	Utility Worker I	3.00	0.00	-		-
1985	Welder	2.00	2.00	43,805	87,6	311
	Field Training Pay			,	•	388
	Overtime Budgeted				161,4	
	TOTAL	82.00	82.00		\$ 3,838,1	27

Operations and Maintenance, Fund - 41509

### description and salary schedule

point loma wastewater treatment plant The activities for this plant include operations, maintenance, engineering and administrative functions for the metro system's largest facility. The Point Loma Wastewater Treatment Plant is responsible for providing advanced primary treatment of sewage in compliance with federal and state laws; processing and disposing an estimated 190 million gallons-per-day of regional sewage; and maintaining and improving the facility for decades of future use. This section also includes the Gas Utilization Facility which is responsible for utilizing, to the maximum extent feasible, all gases which are produced as by-products of the sewage treatment digestion process. The gas is burned in accordance with environmental laws in order to run methane-fueled engines to power electrical generators. The Gas Utilization Facility enables the entire Point Loma Wastewater Treatment Plant to generate its own electricity and sell excess electricity to an energy vendor on the regional power grip when fully operational.

CLASS		POSITION YE	EARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1221	Associate Engineer-Civil	2.00		\$ 62,852	\$	125,704
1223	Associate Engineer-Electrical	1.00	1.00	63,209		63,209
1423	Senior Drafting Aide	1.00	1.00	41,803		41,803
1522	Instrumentation & Control Supv	1.00	1.00	56,156		56,156
1523	Instrumentation & Control Tech	4.00	4.00	48,620		194,481
1535	Clerical Assistant II	2.00	2.00	29,696		59,392
1652	Plant Technician I	4.00	5.00	38,009		190,045
1653	Plant Technician II	4.00	4.00	40,577		162,308
1654	Plant Technician III	2.00	2.00	44,792		89,585
1666	Plant Process Ctrl Electrican	6.00	4.00	48,858		195,432
1668	Plant Process Ctrl Supv	0.00	3.00	56,135		168,404
1669	Plant Technician Supervisor	2.00	2.00	51,401		102,801
1671	Senior Plant Technician Superv	2.00	2.00	59,623		119,246
1717	Power Plant Operator	4.00	4.00	46,569		186,277
1718	Power Plant Supervisor	3.00	3.00	52,254		156,763
1727	Principal Engineering Aide	1.00	1.00	48,925		48,925
1746	Word Processing Operator	1.00	1.00	31,157		31,157
1855	Senior Civil Engineer	1.00	1.00	72,361		72,361
1883	Wastewater Treatment Superinte	1.00	1.00	81,213		81,213
1887	Wastewater Operations Supervis	6.00	6.00	60,371		362,227
1888	Senior Wastewater Ops Supv	2.00	2.00	70,388		140,776
1890	Wastewater Plant Operator	17.00	18.00	52,746		949,430
1915	Senior Power Plant Supervisor	1.00	1.00	60,042		60,042
1978	Utility Worker I	1.00	0.00	-		-
	Temporary Help					1,175
	Overtime Budgeted					276,000
	TOTAL	69.00	71.00		\$	3,934,912

Operations and Maintenance, Fund - 41509

# description and salary schedule

control systems communications network (comnet) This section is responsible for the design, construction and implementation of the Control Systems Communications Network (COMNET). COMNET is a computerized system that will enable control systems at each installation to monitor real-time process units and to perform maintenance management activities.

CLASS		POSITION YE	EARS		SALA	ARIES .	AND WAGES	
NUMBER	POSITION TITLE	FY 2000	FY 2001	FY 2001			TOTAL	
1863	Senior Electrical Engineer	1.00	1.00	\$	72,943	\$	72,943	
1887	Wastewater Operations Supervis	1.00	1.00		60,371		60,371	
1888	Senior Wastewater Ops Supv	1.00	1.00		70,388		70,388	
1926	Information Systems Analyst IV	2.00	2.00		66,561		133,122	
	Overtime Budgeted				,		7,000	
	TOTAL	5.00	5.00			\$	343,824	

Operations and Maintenance, Fund - 41509

# description and salary schedule

south bay water reclamation plant

This activity is responsible for planning the operation and maintenance of the facility. The plant will be under construction in Fiscal Years 1998 - 2001 and is scheduled to open in Fiscal Year 2002.

CLASS		POSITION YE	EARS	SALA	ARIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1522	Instrumentation & Control Supv	0.00	1.00	\$ 56,156	\$	56,156
1523	Instrumentation & Control Tech	0.00	2.00	48,620		97,241
1535	Clerical Assistant II	0.00	1.00	29,696		29,696
1653	Plant Technician II	0.00	2.00	40,577		81,154
1654	Plant Technician III	0.00	1.00	44,792		44,792
1666	Plant Process Ctrl Electrican	0.00	1.00	48,858		48,858
1668	Plant Process Ctrl Supv	0.00	1.00	56,135		56,135
1671	Senior Plant Technician Superv	0.00	2.00	59,623		119,246
1746	Word Processing Operator	0.00	1.00	31,157		31,157
1855	Senior Civil Engineer	1.00	1.00	72,361		72,361
1883	Wastewater Treatment Superinte	1.00	1.00	81,213		81,213
1887	Wastewater Operations Supervis	0.00	7.00	60,371		422,598
1888	Senior Wastewater Ops Supv	1.00	2.00	70,388		140,776
1890	Wastewater Plant Operator	0.00	5.00	52,746		263,731
	Overtime Budgeted					8,077
	TOTAL	3.00	28.00		\$	1,553,191

Environmental Monitoring and Technical Services Funds – 41506, 41509

environmental monitoring	an	id tech ser	٧i(	ces divisior	ı sı	ummary
		FY 1999		FY 2000		FY 2001
		ACTUAL		BUDGET		PROPOSED
Positions		149.00		150.00		158.00
Personnel Expense	\$	8,240,392	\$	9,570,617	\$	10,789,897
Non-Personnel Expense		5,696,461		7,935,375		7,321,245
TOTAL	\$	13,936,853	\$	17,505,992	\$	18,111,142

	FY 1999	FY 2000	FY 2001
	ACTUAL	BUDGET	PROPOSED
<b>division</b> staffing			
G			
SEWER FUND 41506			
Industrial Wastewater Control Program	23.00	23.00	23.00
Industrial Waste Laboratory	29.00	29.00	29.00
TOTAL	52.00	52.00	52.00
SEWER FUND 41509			
Division Administration	1.00	1.00	2.00
Office Support	7.00	7.00	7.00
Wastewater Chemistry Laboratory	45.00	46.00	49.00
Biology Lab/Ocean Operations	40.00	40.00	42.00
Permits and Compliance	4.00	4.00	6.00
TOTAL	97.00	98.00	106.00

Environmental Monitoring and Technical Services, Fund - 41506, 41509

<b>division</b> expenditures		FY 1999 ACTUAL		FY 2000 BUDGET		FY 2001 PROPOSED
SEWER FUND 41506	Φ	4 005 055	Φ	0.047.400	•	4.000.404
Industrial Waste Laborator	\$	1,365,655	\$	2,017,463	\$	1,966,161
Industrial Waste Laboratory Non-Activity Related Items		2,548,966 706,335		2,618,275 706,484		2,839,539 807,277
TOTAL	\$	4,620,956	\$	5,342,222	\$	5,612,977
TOTAL	Ψ	4,020,930	Ψ	5,542,222	Ψ	3,012,911
SEWER FUND 41509						
Division Administration	\$	120,312	\$	120,485	\$	270,257
Office Support		529,664		612,266		682,161
Wastewater Chemistry Laboratory		3,867,960		5,402,362		5,434,380
Biology Lab/Ocean Operations		3,712,088		4,400,049		4,280,176
Permits and Compliance		391,299		701,790		841,945
Non-Activity Related Items		694,574		926,818		989,246
TOTAL	\$	9,315,897	\$	12,163,770	\$	12,498,165

# significant budget adjustments

The National Center of Water Treatment Technologies designated San Diego's Aqua 2000 Research Center as one of five National Research Centers. Researchers from across the country may now use the facility to conduct studies to promote improving water supply, treatment and reclamation.

ı			
	Personnel expense adjustments <sup>(1)</sup>	0.00	\$226,000
	Mass Spectrographs for the Industrial Waste Laboratory	0.00	\$240,000
	Contingency reserve	0.00	\$101,000
	Support for Citywide information and communication technologies	0.00	\$3,000
	Automated support for department and Citywide information systems	0.00	(\$274,000)
	Motive equipment assignment and usage charges	0.00	(\$25,000)

<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

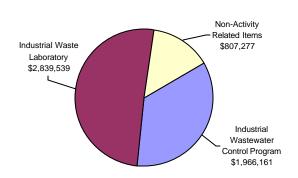
Environmental Monitoring and Technical Services, Fund - 41506

### division allocation

### allocation of positions

# Industrial Waste Laboratory 29.00

### allocation of funding



## performance measures

# industrial waste control program

### **Industrial Waste Control Program**

Industrial Wastewater

Control Program

23.00

To correctly regulate the Significant Industrial User (SIU) facilities.

	FY 1998	FY 1999	FY 2000	FY 2001
	Actual	Actual	Budget	Proposed
Input	\$651,168	\$734,566	\$1,158,211	\$1,042,050
Output				
# of SIU industrial inspections	126	126	145	150
Internal Outcome				
% of required SIU inspections performed	100%	100%	100%	100%
External Outcome				
% of SIU industries correctly permitted	100%	100%	100%	100%
Efficiency				
Average cost per SIU inspection performed	\$5,168	\$5,830	\$7,988	\$6,947

Environmental Monitoring and Technical Services, Fund - 41506

# performance measures

# industrial waste laboratory

### **Industrial Waste Laboratory**

To collect 100% of the requested samples.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$564,373	\$664,308	\$779,677	\$738,300
Output				
# of bottles of industrial samples collected	9,786	10,176	10,700	10,700
Internal Outcome				
% of requested bottles of industrial samples				
collected	100%	100%	100%	100%
External Outcome				
% of requests completed	100%	100%	100%	100%
Efficiency				
Average cost per sample collected	\$58	\$65	\$73	\$69

Environmental Monitoring and Technical Services, Fund - 41506

## description and salary schedule

industrial wastewater control program This section oversees the permitting of local industries that discharge into the sewer system. It evaluates compliance with permit discharge standards and requirements and initiates appropriate enforcement activities to achieve compliance in accordance with federal guidelines.

CLASS		POSITION YEARS			SALARIES AND WAG		
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS		TOTAL
1375	Wastewtr Pretreatment Insp II	5.00	5.00	\$ 5	54,665	\$	273,327
1376	Wastewtr Pretreatment Insp III	4.00	4.00	5	57,744		230,978
1378	Supervising WW Pretreat Insp	2.00	2.00	6	66,169		132,337
1465	Field Representative	2.00	2.00	3	31,995		63,989
1527	HazMat Inspector II	5.00	5.00	5	54,240		271,200
1528	Wastewater Pretreat Pgm Mgr	1.00	1.00	7	72,943		72,943
1535	Clerical Assistant II	1.00	1.00	2	29,696		29,696
1746	Word Processing Operator	1.00	1.00	3	31,157		31,157
1879	Senior Clerk/Typist	1.00	1.00	3	36,878		36,878
1896	Supervising HazMat Inspector	1.00	1.00	6	6,596		66,596
	Overtime Budgeted				•		28,551
	TOTAL	23.00	23.00		•	\$	1,237,652

# industrial waste laboratory

This laboratory samples and chemically analyzes industrial inputs to the sewer system to determine compliance with permit requirements.

CLASS		POSITION YE	SALA	ARIES	S AND WAGES		
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS		TOTAL
							_
1136	Assistant Chemist	11.00	11.00	\$	53,370	\$	587,075
1160	Assistant Laboratory Technicia	2.00	2.00		33,989		67,977
1220	Associate Chemist	5.00	5.00		61,627		308,134
1580	Laboratory Technician	9.00	9.00		40,857		367,715
1746	Word Processing Operator	1.00	1.00		31,157		31,157
1854	Senior Chemist	1.00	1.00		71,243		71,243
	Overtime Budgeted						31,180
	TOTAL	29.00	29.00			\$	1.464.481

non-activity related items

This program provides for general expenses related to the operations of the division. (No personnel expenses are budgeted in this activity.)

# significant budget adjustments



Tunnel boring machine "Molita"

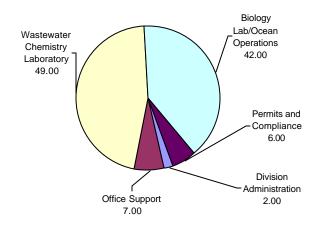
Personnel expense adjustments (1)	0.00	\$424,000
Staffing and support for laboratory services for North City and South Bay facilities	3.00	\$237,000
Contingency reserve	0.00	\$208,000
Staffing and support for Vector Control Program	1.00	\$100,000
Rent	0.00	\$149,000
Division managerial staffing and support	1.00	\$136,000
Staffing and support for Research and Development Program	1.00	\$110,000
Transfer of staffing from Administration for Research and Development Program	1.00	\$70,000
Transfer of staffing from the Water Laboratory Program, Water Department, Water Operations Division	1.00	\$68,000
Automated support for department and Citywide information systems	0.00	(\$810,000)
Onetime expenses	0.00	(\$205,000)
Support for Citywide information and communication technologies	0.00	(\$146,000)
Motive equipment assignment and usage charges	0.00	(\$8,000)

<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

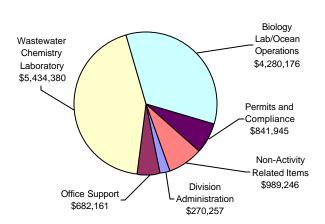
Environmental Monitoring and Technical Services, Fund - 41509

### division allocation

### allocation of positions



### allocation of funding



### performance measures

# wastewater chemistry laboratory

### Wastewater Chemistry Laboratory

To perform the necessary analysis on 100% of the required samples.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$2,594,797	\$2,410,238	\$3,510,850	\$3,533,400
Output				
# of analysis performed	219,526	255,051	245,000	260,000
Internal Outcome				
% of analysis performed on schedule	100%	100%	100%	100%
External Outcome				
% of compliance with regulatory standards	100%	100%	100%	100%
Efficiency				
Average cost per sample	\$11.82	\$9.45	\$14.33	\$13.59

Environmental Monitoring and Technical Services, Fund - 41509

## performance measures

# biology laboratory ocean operations

### **Biology Laboratory/Ocean Operations**

To submit the required reports by monitoring and reporting deadlines 100% of the time.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$1,082,004	\$917,484	\$1,100,000	\$1,070,064
Output				
# of regulatory reports submitted	32	38	40	54
Internal Outcome				
% of reports submitted on schedule	100%	100%	100%	100%
External Outcome				
% of compliance with regulatory standards	100%	100%	100%	100%
Efficiency				
Average cost per request	\$33,813	\$24,144	\$27,500	\$19,816

# permits and compliance

### **Permits and Compliance**

To process 100% of the permits required to maintain regulatory compliance and insure that projects can be completed on schedule.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
T				1
Input	\$90,300	\$97.791	\$215,951	\$210,500
Output	1 7	1.5.7,5.5	, -,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
# of permits processed	86	111	81	100
Internal Outcome				
% of permits processed on schedule	100%	100%	100%	100%
External Outcome				
% of projects completed and				
regulatory deadlines met	100%	100%	100%	100%
Efficiency				
Average cost per permit processed	\$1,050	\$881	\$2,666	\$2,105

Environmental Monitoring and Technical Services, Fund - 41509

# description and salary schedule

# division administration

This section provides for the management needs of the division.

CLASS		POSITION YEARS			SALARIES AND WAG		
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS		TOTAL
2214	Deputy Director	1.00	1.00	\$	93,126	\$	93,126
2250	Assistant Deputy Director	0.00	1.00	\$	84,078	\$	84,078
	TOTAL	1.00	2.00			\$	177,204

# office support

This section provides for the division's general business support, including budgetary, purchasing, payroll services to the division and invoicing contractual services performed for outside agencies.

CLASS		POSITION YE	SALARIES AND W				
NUMBER	POSITION TITLE	FY 2000	FY 2001		CLASS		TOTAL
							_
1104	Account Clerk	1.00	1.00	\$	31,128	\$	31,128
1107	Administrative Aide II	1.00	1.00		42,493		42,493
1218	Associate Management Analyst	1.00	1.00		54,267		54,267
1535	Clerical Assistant II	1.00	1.00		29,696		29,696
1648	Payroll Specialist II	1.00	1.00		32,741		32,741
1872	Senior Planner	1.00	1.00		61,872		61,872
1879	Senior Clerk/Typist	1.00	1.00		36,878		36,878
	Ex Perf Pay-Classified						4,800
	Overtime Budgeted						6,874
	TOTAL	7.00	7.00			\$	300.749

Environmental Monitoring and Technical Services, Fund - 41509

## description and salary schedule

wastewater chemistry laboratory This laboratory performs chemical testing on metropolitan-area wastewater in accordance with federal guidelines. It monitors the performance of the wastewater facilities to insure compliance with regulatory requirements and provides process control analysis to support plant operations.

CLASS		POSITION YE	EARS	SALA	RIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1136	Assistant Chemist	29.00	31.00	\$ 53,370	\$	1,654,485
1220	Associate Chemist	6.00	6.00	61,627		369,761
1580	Laboratory Technician	9.00	10.00	40,857		408,572
1746	Word Processing Operator	1.00	1.00	31,157		31,157
1854	Senior Chemist	1.00	1.00	71,243		71,243
	Overtime Budgeted					100,586
	TOTAL	46.00	49.00		\$	2,635,804

# biology laboratory ocean operations

This laboratory is responsible for monitoring the effects of wastewater disposal on the ocean environment in accordance with federal guidelines.

CLASS		POSITION YE	EARS	SALA	RIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1160	Assistant Laboratory Technicia	2.00	2.00	\$ 33,989	\$	67,977
1266	Boat Operator	1.00	1.00	40,742		40,742
1267	Senior Boat Operator	1.00	1.00	44,856		44,856
1348	Information Systems Analyst II	1.00	1.00	52,755		52,755
1535	Clerical Assistant II	1.00	1.00	29,696		29,696
1580	Laboratory Technician	3.00	4.00	40,857		163,429
1610	Marine Biologist II	20.00	20.00	53,669		1,073,380
1611	Marine Biologist III	3.00	3.00	61,859		185,577
1622	Biologist III	1.00	1.00	61,776		61,776
1624	Biologist II	5.00	6.00	53,164		318,987
1851	Senior Marine Biologist	1.00	1.00	71,243		71,243
1879	Senior Clerk/Typist	1.00	1.00	36,878		36,878
	Overtime Budgeted					80,053
	TOTAL	40.00	42.00		\$	2,227,349

Environmental Monitoring and Technical Services, Fund - 41509

# description and salary schedule

permits and compliance

This section tracks compliance with regulatory requirements; reviews and comments on pending legislation; obtains all required design, construction and operating permits; and represents the City with professional organizations.

CLASS		POSITION YE	EARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1220	Associate Chemist	1.00	1.00 \$	61,627	\$	61,627
1221	Associate Engineer-Civil	0.00	1.00	62,852		62,852
1348	Information Systems Analyst II	0.00	1.00	52,755		52,755
1750	Project Assistant	1.00	1.00	54,759		54,759
1751	Project Officer I	1.00	1.00	64,652		64,652
1854	Senior Chemist	1.00	1.00	71,243		71,243
	Overtime Budgeted			•		12,165
	TOTAL	4.00	6.00		\$	380,053

non-activity related items

This program provides for general expense related to the operations of the division. (No personnel expenses are budgeted in this activity.)

wastewater	collec	ction divisi	on	summary	
		FY 1999 ACTUAL		FY 2000 BUDGET	FY 2001 PROPOSED
Positions Personnel Expense Non-Personnel Expense TOTAL	\$	232.00 10,196,449 43,083,411 53,279,860	\$	238.00 12,362,524 57,450,823 69,813,347	\$ 238.00 13,103,345 25,831,930 38,935,275

<b>division</b> staffing	FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
Division Support Services	17.75	23.75	23.75
Main Cleaning and Stoppage Removal	67.00	69.00	69.00
Engineering Services	16.00	16.00	16.00
FEWD Permitting Program Sewer Lateral Maintenance and	14.00	14.00	14.00
Installation Sewer Pump Station Operations and	19.05	19.05	19.05
Maintenance Sewer Main and Manhole Repair and	46.70	44.70	44.70
Replacement .	51.50	51.50	51.50
TOTAL	232.00	238.00	238.00
division expenditures  Division Support Services Main Cleaning and Stoppage Removal Corrosion Control Services Engineering Services FEWD Permitting Program Sewer Lateral Maintenance and	\$ 25,700,637 6,245,345 2,582 7,891,329 785,745	\$ 40,207,199 7,354,124 70,001 7,452,669 1,000,184	\$ 12,471,061 7,545,041 70,001 3,463,163 1,019,883
Installation Sewer Pump Station Operations and Maintenance Sewer Main and Manhole Repair and	1,515,272 5,297,678	1,747,498 6,112,724	1,915,397 6,219,533
Replacement	5,841,272	5,868,948	6,231,196
TOTAL	\$ 53,279,860	\$ 69,813,347	\$ 38,935,275

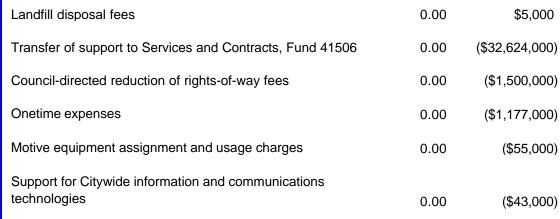
Wastewater Collection, Fund - 41506

# significant budget adjustments

Personnel expense adjustments <sup>(1)</sup>	0.00	\$732,000
Support for the Customer Information System (CIS), the Sewer/Water Infrastructure Management (SWIM) System,		
and the Installation Order System (IOS)	0.00	\$747,000
Support for Main Cleaning	0.00	\$638,000
Automated support for department and Citywide information		
systems	0.00	\$607,000
Support for Engineering Services	0.00	\$500,000
Contingency reserve	0.00	\$359,000
Support for Interceptor System Maintenance and Repair	0.00	\$296,000
Support for the Motive Equipment Repair Facility	0.00	\$250,000
Support for Main and Manhole Repair and Replacement	0.00	\$172,000
Support for Lateral Repair and Maintenance	0.00	\$92,000
Support for Field Support and Facility Maintenance	0.00	\$75,000
Utility rate and usage adjustment	0.00	\$37,000
Metering system maintenance	0.00	\$10,000

<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

# significant budget adjustments

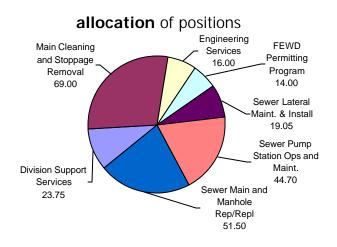


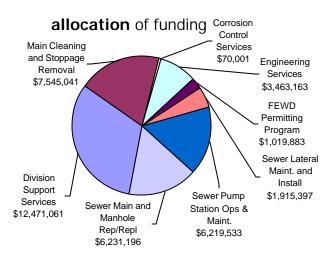


North City Water Reclamation Plant

Wastewater Collection, Fund - 41506

### division allocation





### performance measures

main cleaning and stoppage removal

### **Scheduled Cleaning**

To perform scheduled cleaning on 10,300,000 feet of sewer main annually.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$1,592,370	\$1,547,922	\$2,567,447	\$2,932,683
Output				
Feet of main cleaned	7,666,180	9,638,825	10,300,000	10,300,000
Internal Outcome				
% of target feet of main cleaned	191%	93.6%	100%	100%
External Outcome				
% reduction in sewer overflows from				
previous year	23%	5%	15%	10%
Efficiency				
Average cost per foot of main cleaned	\$0.21	\$0.16	\$0.25	\$0.28

## performance measures

main cleaning and stoppage removal

### **Root Inhibitor Program**

To apply chemical root eradicator to 723,556 feet of sewer main annually.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$319,993	\$383,815	\$900,741	\$648,155
Output				
# of feet of main chemically treated	229,339	775,972	723,556	723,556
Internal Outcome				
% of target feet of main chemically treated	218%	107.2%	100%	100%
External Outcome				
% reduction in sewer overflows from				
previous year	23%	5%	15%	10%
Efficiency				
Average cost per foot of main chemically				
treated	\$1.39	\$0.49	\$1.24 <sup>(1)</sup>	\$0.90

 $<sup>^{(1)}</sup>$  Includes additional capital outlay, assignment and usage costs for new flusher/drain cleaner for this activity (\$306,000). Absent these expenses, projected cost per foot for Fiscal Year 2000 would be \$0.88/ft.

food establishment wastewater discharge (fewd) permitting program

### **FEWD Permitting Program**

To inspect 3,000 food facilities per year.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$575,605	\$785,744	\$1,000,184	\$1,019,883
Output				
# of food facilities inspected	1,010	4,499	3,000	3,000
Internal Outcome				
% of target food facilities inspected	40%	149.9%	100%	100%
External Outcome				
% reduction in sewer overflows from				
previous year	23%	5%	15%	10%
Efficiency				
Average cost per food facility inspected	\$570	\$175	\$333	\$340

Wastewater Collection, Fund - 41506

## performance measures

# sewer lateral and main maintenance

### **Main Televising**

To perform televised inspections of 1,750,000 feet of sewer main annually.

	FY 1998 Actual	FY 1999 Actual	FY 2000 Budget	FY 2001 Proposed
Input	\$2,123,693	\$908,861	\$1,098,229	\$1,083,069
Output				
# of feet of main televised	1,137,253	906,846	1,750,000	1,750,000
Internal Outcome				
% of target feet of main televised	60%	52%	100%	100%
External Outcome				
% reduction in sewer overflows from				
previous year	23%	5%	15%	10%
Efficiency				
Average cost per foot of main televised	\$1.87 <sup>(1)</sup>	\$1.00	\$0.95 (2)	\$0.62

Fiscal Year 1998 expense includes encumbrance for contractual televising that was not completed/paid for in Fiscal Year 1998 (approximately \$900,000). Absent this encumbrance, Fiscal Year 1998 per-foot televising rate is \$1.08/ft.

# sewer pump station maintenance

### **Pump Overhauls and Repairs**

To perform 50 pump overhauls annually.

	FY 1998 Actual <sup>(1)</sup>	FY 1999 Actual <sup>(2)</sup>	FY 2000 Budget	FY 2001 Proposed
Input	\$573,077	\$449,747	\$737,553	\$771,492
Output				
# of pumps overhauled	58	37	50	50
Internal Outcome				
% of target pumps overhauled	35%	22%	100%	100%
External Outcome				
% reduction in sewer overflows from				
previous year	23%	5%	15%	10%
Efficiency				
Average cost per pump overhauled	\$9,880	\$12,155	\$14,751	\$15,430

<sup>(1)</sup> Measure reflects overhauls and repairs.

<sup>(2)</sup> Fiscal Year 2000 appropriation includes costs for contractual televising of vitreous clay sewer mains.

<sup>(2)</sup> Measure adjusted to reflect overhauls only.

## description and salary schedule

# division support services

This program provides coordination, supervision, administration and clerical support for the division; coordinates and prepares the division's performance based budget; mo nitors and analyzes division activities; coordinates and manages the division's information systems needs; responds to management requests for information; provides first response to sewer emergency calls; operates the division's tool room; and maintains the operations yard and warehouse areas.

CLASS		POSITION YE	EARS	SALA	ARIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1104	Account Clerk	1.00	1.00	\$ 31,128	\$	31,128
1105	Administrative Aide I	1.00	1.00	37,260		37,260
1106	Senior Management Analyst	1.00	2.00	61,068		122,135
1107	Administrative Aide II	1.00	1.00	42,493		42,493
1218	Associate Management Analyst	1.00	1.00	54,267		54,267
1237	Payroll Specialist I	2.00	0.00	-		-
1436	Equipment Technician I	1.00	1.00	36,196		36,196
1438	Equipment Technician II	0.75	0.75	38,753		29,064
1535	Clerical Assistant II	2.00	2.00	29,696		59,392
1648	Payroll Specialist II	0.00	2.00	32,741		65,482
1746	Word Processing Operator	1.00	1.00	31,157		31,157
1861	Senior Engineering Aide	1.00	1.00	41,757		41,757
1870	Senior Water Utility Supv	1.00	1.00	46,856		46,856
1879	Senior Clerk/Typist	1.00	1.00	36,878		36,878
1917	Supervising Management Analyst	1.00	0.00	-		-
1978	Utility Worker I	1.00	1.00	29,662		29,662
1992	Water Utility Worker	5.00	5.00	32,682		163,409
2214	Deputy Director	1.00	1.00	93,126		93,126
2250	Assistant Deputy Director	1.00	1.00	84,079		84,079
	Overtime Budgeted					53,500
	TOTAL	23.75	23.75		\$	1,057,841

Wastewater Collection, Fund - 41506

### description and salary schedule

main cleaning and stoppage removal

This program provides the ongoing preventive cleaning of the municipal collection system, including system-wide routine cleaning; accelerated cleaning of identified problem areas; emergency removal of sewer line stoppages; and inspection of manholes in the collection system. This program also provides ongoing chemical treatment of roots and grease in the collection system by City forces and contractors.

CLASS		POSITION YE	ARS	SALA	RIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1439	Equipment Operator I	26.00	26.00	\$ 36,986	\$	961,646
1488	General Water Utility Supv	1.00	1.00	59,025		59,025
1870	Senior Water Utility Supv	4.00	4.00	46,856		187,424
1978	Utility Worker I	31.00	31.00	29,662		919,524
1991	Water Utility Supervisor	2.00	2.00	42,759		85,518
1992	Water Utility Worker	5.00	5.00	32,682		163,409
	Bilingual - Regular					9,975
	Field Training Pay					17,817
	Overtime Budgeted					114,125
	TOTAL	69.00	69.00		\$	2,518,463

corrosion control services

This program provides testing and evaluation by the Corrosion Control Group to protect and minimize deterioration of the collection system infrastructure. (No personnel expenses are budgeted in this activity.)

### description and salary schedule

engineering services

This program provides technical support to operations activities in the form of trunk sewer and pump station capacity monitoring, performance of infiltration and inflow studies and odor control. This program also provides recommendations to the Planning and Development Review Department for prioritization of capital improvement projects. Additionally, funding for reimbursement to Wastewater Facilities Division and Planning and Development Review for Capital Improvements Program services reside in this program.

CLASS		POSITION Y	EARS	SALA	ARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1153	Assistant Engineer-Civil	4.00	5.00	\$ 54,509	\$	272,547
1221	Associate Engineer-Civil	2.00	2.00	62,852		125,704
1423	Senior Drafting Aide	1.00	1.00	41,803		41,803
1555	Junior Engineering Aide	1.00	0.00	-		-
1727	Principal Engineering Aide	1.00	1.00	48,925		48,925
1855	Senior Civil Engineer	1.00	1.00	72,361		72,361
1861	Senior Engineering Aide	6.00	6.00	41,757		250,541
	Field Training Pay			•		8,077
	Temporary Help					68,755
	Overtime Budgeted					6,640
	TOTAL	16.00	16.00		\$	895,353

# fewd permitting program

Food Establishment Wastewater Discharge (FEWD) Permitting Program is responsible for the permitting and compliance monitoring of food establishments to control the discharge of grease to the wastewater collection system and conducting investigations to determine sources of grease-related sewer main blockages. This program also provides public information on the proper disposal of grease to further min imize grease accumulation in the collection system.

NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS	TOTAL
1376	Wastewtr Pretreatment Insp III	1.00	1.00 \$	57,744 \$	57,744
1555	Junior Engineering Aide	1.00	1.00	36,361	36,361
1727	Principal Engineering Aide	3.00	3.00	48,925	146,775
1746	Word Processing Operator	1.00	1.00	31,157	31,157
1861	Senior Engineering Aide	8.00	8.00	41,757	334,054
	Bilingual - Regular				3,531
	Overtime Budgeted				2,995
	TOTAL	14.00	14.00	\$	612,617

Wastewater Collection, Fund - 41506

# description and salary schedule

sewer lateral maintenance and installation This program provides maintenance, repair, replacement and stoppage removal services to consumers whose sewer laterals are damaged or contain an immovable blockage in the City rights-of-way, and sewer lateral installation services for new developments.

CLASS		POSITION Y	EARS	SALA	ARIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1440	Equipment Operator II	1.00	1.00	\$ 40,839	\$	40,839
1445	Equipment Operator III	0.25	0.25	42,572		10,643
1488	General Water Utility Supv	0.50	0.50	59,025		29,512
1513	Heavy Truck Driver I	0.50	0.50	35,602		17,801
1870	Senior Water Utility Supv	1.20	1.20	46,856		56,227
1978	Utility Worker I	10.00	10.00	29,662		296,621
1991	Water Utility Supervisor	3.00	3.00	42,759		128,277
1992	Water Utility Worker	2.60	2.60	32,682		84,973
	Overtime Budgeted					159,786
	TOTAL	19.05	19.05		\$	824,679

## description and salary schedule

sewer pump station operations and maintenance

This program is responsible for the efficient operation of 82 sewer pump stations, 14 storm water interceptor stations and 30 interceptor valves, including overhaul and repair of pumps; wet-well cleaning and maintenance; on-site facility inspections; and electrical preventive maintenance and repair of pump station controllers, generators and motors.

CLASS		POSITION Y	EARS	SALA	ARIES	S AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1436	Equipment Technician I	14.50	14.50	\$ 36,196	\$	524,846
1438	Equipment Technician II	9.50	9.50	38,753		368,150
1439	Equipment Operator I	1.00	2.00	36,986		73,973
1441	Equipment Technician III	1.00	1.00	42,670		42,670
1467	Grounds Maintenance Worker I	1.00	1.00	26,523		26,523
1468	Grounds Maintenance Worker II	1.00	1.00	29,483		29,483
1488	General Water Utility Supv	0.70	0.70	59,025		41,317
1666	Plant Process Ctrl Electrican	8.00	8.00	48,858		390,864
1668	Plant Process Ctrl Supv	1.00	1.00	56,135		56,135
1870	Senior Water Utility Supv	2.00	2.00	46,856		93,712
1978	Utility Worker I	5.00	4.00	29,662		118,648
	Field Training Pay					12,890
	Standby Pay					5,999
	Overtime Budgeted					237,861
	TOTAL	44.70	44.70		\$	2,023,071

Wastewater Collection, Fund - 41506

## description and salary schedule

sewer main and manhole repair and replacement

This program is responsible for maintaining the structural integrity of 2,848 miles of sewer mains and 53,029 manholes, including replacement of deteriorated manholes, excavation of buried manholes, securing and sealing of manholes prone to vandalism or infiltration and repair or replacement of damaged sections of sewer main.

CLASS		POSITION YE	EARS	SALA	RIES	AND WAGES
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1438	Equipment Technician II	0.25	0.25	\$ 38,753	\$	9,688
1440	Equipment Operator II	3.00	3.00	40,839		122,517
1445	Equipment Operator III	0.75	0.75	42,572		31,929
1488	General Water Utility Supv	0.80	0.80	59,025		47,220
1513	Heavy Truck Driver I	1.50	1.50	35,602		53,403
1579	Laborer	2.00	2.00	28,583		57,166
1870	Senior Water Utility Supv	1.80	1.80	46,856		84,341
1978	Utility Worker I	19.00	19.00	29,662		563,579
1991	Water Utility Supervisor	11.00	11.00	42,759		470,348
1992	Water Utility Worker	11.40	11.40	32,682		372,574
	Bilingual - Regular					5,779
	Field Training Pay					32,240
	Overtime Budgeted					227,599
	TOTAL	51.50	51.50	-	\$	2,078,383

Capital Improvements Program, Funds 41506, 41509

capital improv	<mark>rements</mark>	program	division staf	fing	
		FY 1999	FY 2000	)	FY 2001
		ACTUAL	BUDGET	-	PROPOSED
Positions		60.50	47.00		45.00
Personnel Expense	\$	3,001,835	\$ 3,489,317	\$	3,579,407
Non-Personnel Expense	3	351,047,574	212,652,337		117,841,599
TOTAL	\$ 3	354,049,409	\$ 216,141,654	\$	121,421,006

<b>division</b> staffing	FY 1999 ACTUAL	FY 2000 BUDGET	FY 2001 PROPOSED
SEWER FUND 41509 Total CIP/Metro New Construction	60.50	47.00	45.00
division expenditures			
SEWER FUND 41506 Total CIP/Muni Construction	\$108,519,935	\$101,086,969	\$ 58,186,408
SEWER FUND 41509 CIP/Metro Construction CIP/Metro New Construction	60,368,820 185,160,654	23,616,841 91,437,844	15,486,488 47,748,110
TOTAL	\$245,529,474	\$115,054,685	\$ 63,234,598

CIP/Muni Construction, Fund - 41506

# significant budget adjustments

	POSITIONS	COST
Capital Improvements Program	0.00	(\$42,741,000)
Onetime expenses	0.00	(\$129,000)
Motive equipment usage and assignment charges	0.00	(\$18,000)
Automated support for department and Citywide information systems	0.00	(\$12,000)

CIP/Metro Construction, Fund - 41509

# significant budget adjustments

	POSITIONS	COST
Capital Improvements Program	0.00	(\$8,130,000)
Hazardous Materials (HAZMAT) training	0.00	(\$1,000)

CIP/Metro New Construction, Fund - 41509

# significant budget adjustments

Personnel expense adjustments (1)	0.00	\$215,000
Contingency reserve	0.00	\$103,000
Hazardous Materials (HAZMAT) training and inspection	0.00	\$6,000
Utility rate and usage adjustments	0.00	\$2,000
Capital Improvements Program	0.00	(\$43,891,000)
Reduction for Engineering and Program Management	(2.00)	(\$125,000)

<sup>&</sup>lt;sup>(1)</sup> Adjustments to reflect the annualization of the Fiscal Year 2000 salary increases, Fiscal Year 2001 negotiated salary increases, average salaries and fringe benefits.

CIP/Metro New Construction, Fund - 41509

### description and salary schedule

capital improvements program

This program provides design and construction for treatment plants, pump stations, system upgrades, plant expansion, pipelines and other facilities; and conducts special studies designed to maintain the efficiency of the sewerage system. Design work is accomplished in-house or is contracted to private engineering firms. This program also provides for the replacement and expansion of all wastewater collection system components by City forces and contractors.

CLASS		POSITION YEARS		SALA	SALARIES AND WAGES	
NUMBER	POSITION TITLE	FY 2000	FY 2001	CLASS		TOTAL
1107	Administrative Aide II	1.00	0.00	\$ -	\$	-
1153	Assistant Engineer-Civil	11.00	10.00	54,509		545,094
1221	Associate Engineer-Civil	16.00	16.00	62,852		1,005,628
1223	Associate Engineer-Electrical	2.00	2.00	63,209		126,417
1225	Associate Engineer-Mechanical	1.00	1.00	62,884		62,884
1227	Associate Planner	3.00	3.00	53,375		160,124
1727	Principal Engineering Aide	1.00	1.00	48,925		48,925
1750	Project Assistant	1.00	1.00	54,759		54,759
1751	Project Officer I	2.00	2.00	64,652		129,304
1752	Project Officer II	2.00	2.00	72,541		145,082
1830	Senior Mechanical Engineer	1.00	1.00	72,943		72,943
1855	Senior Civil Engineer	4.50	4.50	72,361		325,627
1875	Structural Engineering Senior	1.00	1.00	74,491		74,491
1910	Student Engineer	0.50	0.50	25,279		12,640
	Overtime Budgeted					68,445
	TOTAL	47.00	45.00		\$	2,832,363

Sewer Funds - 41506, 41509

# revenue and expense statement

SEWER FUNDS 41506, 41509	FY 1999 ACTUAL	FY 2000 ESTIMATED		FY 2001 PROPOSED
BEGINNING BALANCE AND RESERVE				
Balance from Prior Year	\$ 43,830,740	\$ 33,647,421	\$	22,647,693
Prior Year Continuing Appropriations	171,704,619	193,401,767	•	215,858,781
Prior Year Encumbrances Canceled	10,394,978	3,215,965		-
45-Day Operating Reserve	16,868,798	18,443,691		18,271,458
TOTAL BALANCE	\$ 242,799,135	\$ 248,708,844	\$	256,777,932
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REVENUE				
Bond Proceeds	\$ 96,549,933	\$ 163,324,619	\$	_
Balance From Bond Fund	-	-	•	87,934,745
Interest on the Bond Fund	1,368,991	_		-
Contributions in Aid	17,571,251	6,348,098		13,035,840
Grants Receipts	11,259,291	15,911,484		2,449,710
Capacity Charges	14,654,037	13,758,298		15,000,000
State Revolving Fund Proceeds	-	17,283,444		11,771,857
Change in Anticipated Contributions	(299,884)	(10,633,495)		-
New Sewer Connections	234,009	226,262		110,000
Sewer Service Charges	154,116,544	163,342,826		160,000,000
Interest Earnings	16,162,756	13,792,797		14,500,000
Sewage Treatment Plant Services	46,840,292	47,958,953		56,964,000
Services Rendered to Others	5,854,733	1,568,202		1,807,300
Other Revenue	1,961,685	717,049		222,989
Electrical Cogeneration		100,000		525,600
TOTAL REVENUE	\$ 366,273,638	\$ 433,698,537	\$	364,322,041
TOTAL BALANCE AND REVENUE	\$ 609,072,773	\$ 682,407,381	\$	621,099,973

# revenue and expense statement

	FY 1999 ACTUAL	FY 2000 ESTIMATED	FY 2001 PROPOSED
EXPENSE	71010/12	EOTIMATED	
CAPITAL IMPROVEMENTS PROGRAM (CIP) CIP Expenditures CIP Expenditures of Prior Year Appropriations TOTAL CIP EXPENSE	\$ 162,820,691 - \$ 162,820,691	\$ 199,383,505 - \$ 199,383,505	\$ 121,421,006 210,858,781 332,279,787
OPERATING EXPENSE			
Department Expenditures & Encumbrances Accrued Annual Leave and Sick Leave	\$ 148,101,049 123,977	\$ 149,184,944 -	\$ 167,178,446 -
Unallocated Reserve Assurance Program	-	-	4,295,536 4,000,000
Debt Service TOTAL OPERATING EXPENSE	<u>52,534,177</u> \$ 200,759,203	\$ 226,245,944	\$ 78,098,000 253,571,982
TOTAL CIP AND OPERATING EXPENSE	\$ 363,579,894	\$ 425,629,449	\$ 585,851,769
RESERVE			
Emergency Bond Reserve 45-Day Operating Reserve/Contingency CIP Reserve for Continued Appropriations and	\$ 5,000,000 18,443,691	\$ 5,000,000 18,271,458	\$ 21,007,329
Encumbrances TOTAL RESERVE	188,401,767 \$ 211,845,458	\$ 234,130,239	\$ 5,000,000 26,007,329
BALANCE	\$ 33,647,421	\$ 22,647,693	\$ 9,240,875
TOTAL EXPENSE, RESERVE AND BALANCE	\$ 609,072,773	\$ 682,407,381	\$ 621,099,973

Sewer Funds - 41506, 41509

### five-year revenue and expenditure forecast

	FY 2001 PROPOSED	FY 2002 FORECAST	FY 2003 FORECAST	FY 2004 FORECAST	FY 2005 FORECAST
Positions	877.08	887.58	888.58	888.58	888.58
Personnel Expense Non-Personnel Expense	\$ 56,798,846 217,780,465	\$ 59,515,488 225,957,460	\$ 61,418,570 240,306,247	\$ 63,261,127 253,116,467	\$ 65,158,961 265,675,361
TOTAL EXPENDITURES	\$ 274,579,311	\$ 285,472,948	\$ 301,724,817	\$ 316,377,594	\$ 330,834,322
TOTAL REVENUE	\$ 364,322,041	\$ 285,472,948	\$ 301,724,817	\$ 316,377,594	\$ 330,834,322

Includes operating expenditures, revenue and positions only excluding reserves. A 3% inflation rate has been applied to the Fiscal Year 2002 – Fiscal Year 2005 expenses.

#### Fiscal Year 2002

#### Administration

Reduction of support for Five-Year Waiver application costs.

Addition of 1.00 position and related support for Information Technology Management.

Addition of 1.00 position and related support for training coordination.

Additional funding for automated support.

#### **Engineering and Program Management**

Transfer of 15.50 positions from the Capital Improvements Program (CIP) Metro New Construction.

#### Services and Contracts

Additional funding for debt requirements.

Reduction of onetime expenses for Office Management.

Reduction of 1.00 support position due to decreased CIP requirements.

Reduction of rent.

Reduction of right-of-way fees.

#### **Environmental Monitoring and Technical Services**

Reduction of onetime expenses for Wastewater and Industrial Waste Laboratories.

Reduction of onetime expenses for Biology/Ocean Operations.

Additional funding for rent.

#### Operations and Maintenance

Additional funding for electrical and chemical costs for Pump Station 64, Pump Station 65, Pump Station East Mission Gorge and Pump Station Peñasquitos.

Due to Bid-to-Goal, a competitive process, it is projected to reduce the Unallocated Reserve; reduce electrical costs at Pump Station 1; and reduce electrical and chemical cost at North City Water Reclamation Plant.

Additional funding for electrical cost for Pump Station 2.

Reduction of 3.00 positions and related support at the Central Repair Facility.

Additional funding for chemical costs and contractual services for equipment at the Metro Biosolids Center.

Additional funding for repair and maintenance of parts at the Central Repair Facility.

Sewer Funds - 41506, 41509

### five-year revenue and expenditure forecast

Additional funding for chemical costs at the Point Loma Wastewater Treatment Plant.

Additional funding for supplies and services for the first operational year at the South Bay Water Reclamation Plant and Pump Station.

Due to Bid-to-Goal, it is projected to reduce 3.00 positions and supplies, utilities and contractual services at the San Pasqual Water Reclamation plant.

#### Wastewater Collection

Reduction of onetime expenses for Division Support Services.

#### Fiscal Year 2003

#### Administration

Reduction of support related to Information Technology Management.

Addition of 1.00 position and related support for Information Technology Management.

#### **Engineering and Program Management**

Transfer of 5.00 positions from the Capital Improvements Program (CIP) Metro New Construction.

#### Services and Contracts

Additional funding for debt service requirements.

Reduction of support for City Attorney's Office Construction Litigation services.

Reduction of right-of-way fees.

#### Operations and Maintenance

Additional funding for electrical and chemical support for Pump Station 64, Pump Station 65, Pump Station East Mission Gorge, and Pump Station Peñasquitos.

Due to Bid-to-Goal, it is projected to reduce 2.00 positions at the San Pasqual Water Reclamation plant.

Due to Bid-to-Goal, a competitive process, it is projected to reduce the Unallocated Reserve; and reduce 3.00 positions at the Central Repair Facility.

Additional funding for electrical support will be required due to regional growth.

Additional funding for contractual services to repair and maintain equipment for Metro Biosolids Center.

Additional funding for chemical costs for the Point Loma Wastewater Treatment Plant will be required due to regional growth.

Additional funding in contractual services for Control Systems Communication Network (COMNET).

Additional funding to support the South Bay Water Reclamation Plant.

#### Fiscal Year 2004

#### <u>Administration</u>

Reduction of support related to Information Technology Management.

#### Services and Contracts

Additional funding for debt service requirements.

Reduction of right-of-way fees.

Sewer Funds - 41506, 41509

### five-year revenue and expenditure forecast

#### Fiscal Year 2004

#### Operations and Maintenance

Additional funding for electrical and chemical costs for Pump Stations 64, Pump Station 65, Pump Station East Mission Gorge and Pump Station Peñasquitos will be required due to regional growth

Additional funding for electricity and chemicals for Pump Station 2 and North City Water Reclamation Plant will be required due to regional growth.

Additional funding for contractual services to repair and maintain equipment for the North City Water Reclamation Plant.

Additional funding for chemical costs, biosolids hauling and contractual services to repair and maintain equipment for the Metro Biosolids Center.

Additional funding for the South Bay Wastewater Treatment and Reclamation Plants to support the opening and maintenance of the Otay River Pump Station.

Reduction for electricity for Pump Station 1 due to the Otay River Pump Station.

#### Fiscal Year 2005

#### **Administration**

Addition of support for Five-Year Waiver application costs.

#### Services and Contracts

Additional funding for debt service requirements.

#### Operations and Maintenance

Additional funding for electrical and chemical support for Pump Station 1, Pump Station 2, and South Bay Water Reclamation Plant.

Additional funding for electrical, chemical and contractual services for the North City Water Reclamation Plant.

Additional funding for chemical, biosolid hauling costs and contractual services for Metro Biosolids Center.

Additional funding for electrical and chemical costs for Pump Station 64, Pump Station 65, Pump Station East Mission Gorge and Pump Station Peñasquitos will be required due to regional growth.